SUPPORT STAFF CLASS COVERAGE COMPENSATION TIMESHEET

***This form must be attached to the bi-weekly timecard in the correlating pay period.**

Staff Member:_____ School_____

The above-mentioned staff member is entitled to compensation according to the agreement between The Regional 13 School District and The Regional 13 Support Staff Association.

Bus duty, lunch and recess do not qualify.

Coverage Information

For block or period scheduling, qualifying event is one full block/period
Elementary Schools, qualifying event is one hour.

DATE	TEACHER NAME	PERIOD COVERED	FROM	TO	TOTAL TIME
				TOTAL	

TOTAL NUMBER OF QUALIFYING PERIODS/HOURS COVERED:_____x $10.00 $ 0.00

(Not to exceed $30/day)

I have reviewed this document and confirm that the information provided herein is accurate.

_____ (Staff Member's Signature)

_____ (Building Administrator's Signature)

PLEASE KEEP A COPY OF THIS COMPLETED FORM IN YOUR RECORDS.