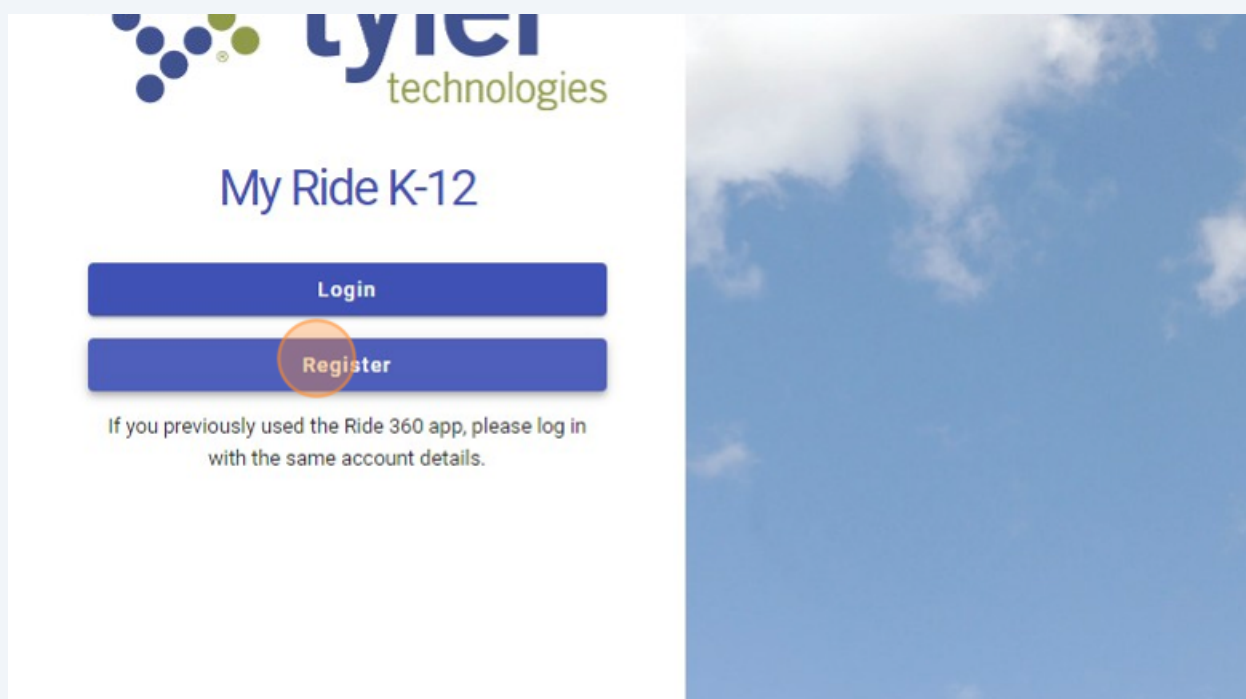


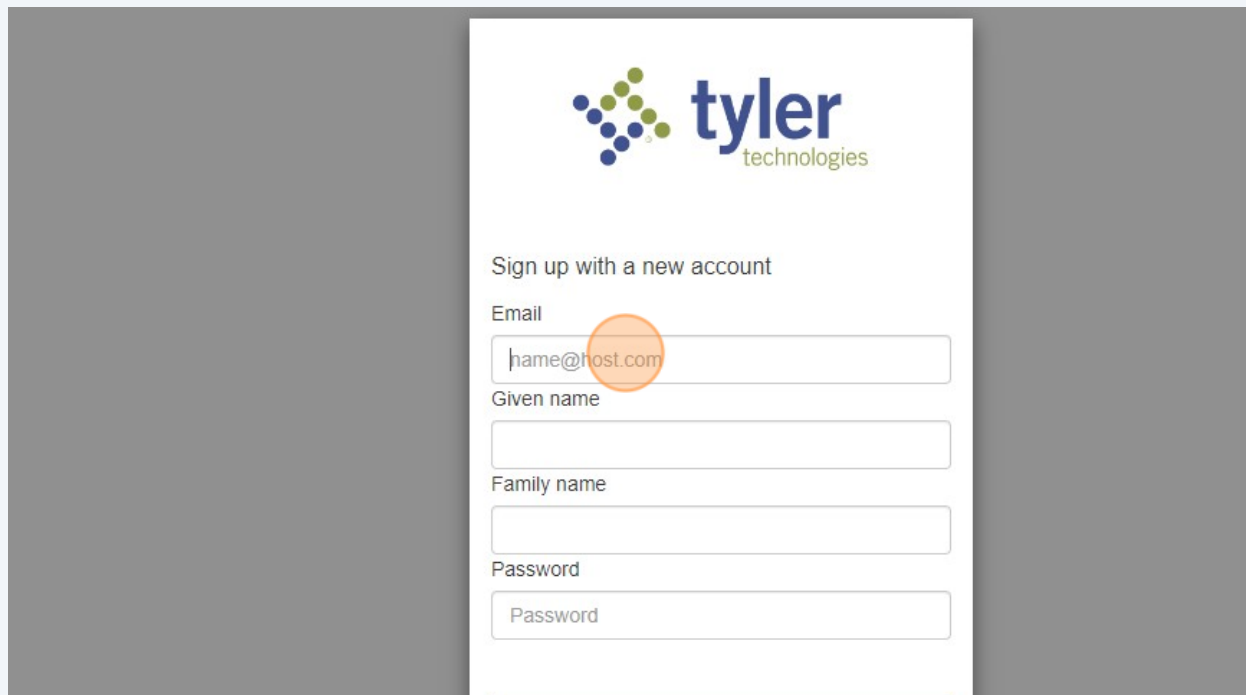
Register and manage students in student transportation system

- 1 Navigate to <https://myridek12.tylerapp.com/login>

- 2 Click "Register" to create your account

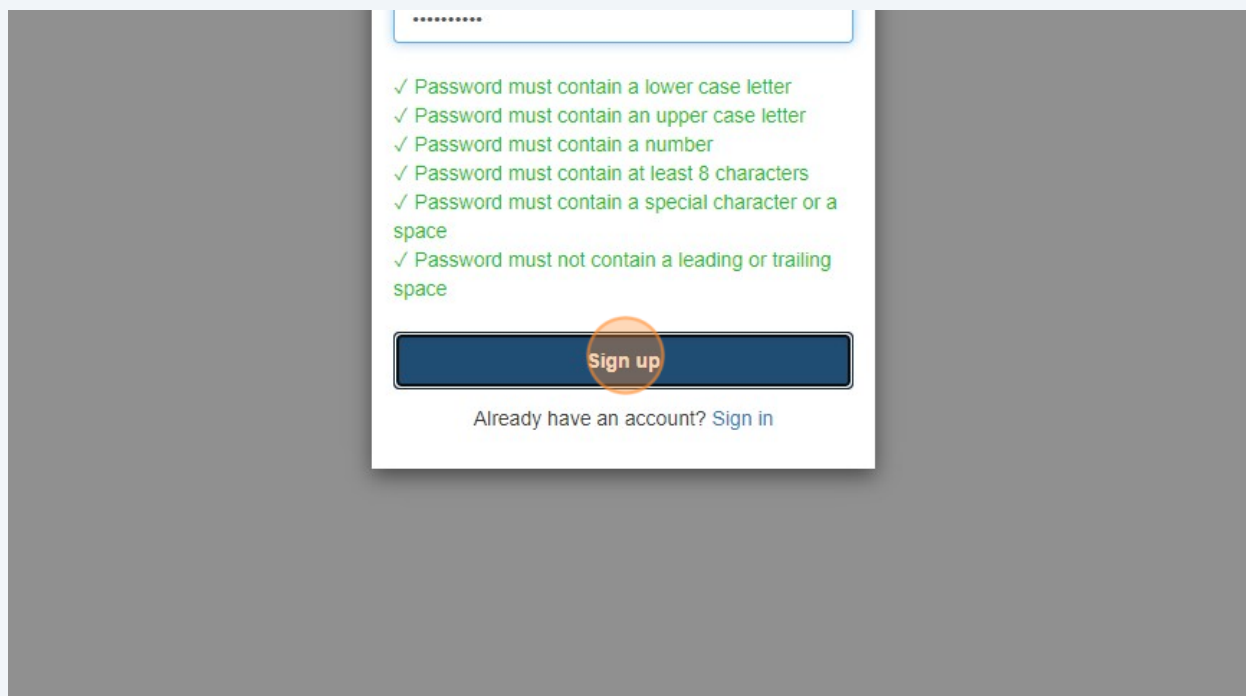


3 Complete the form to create a new account



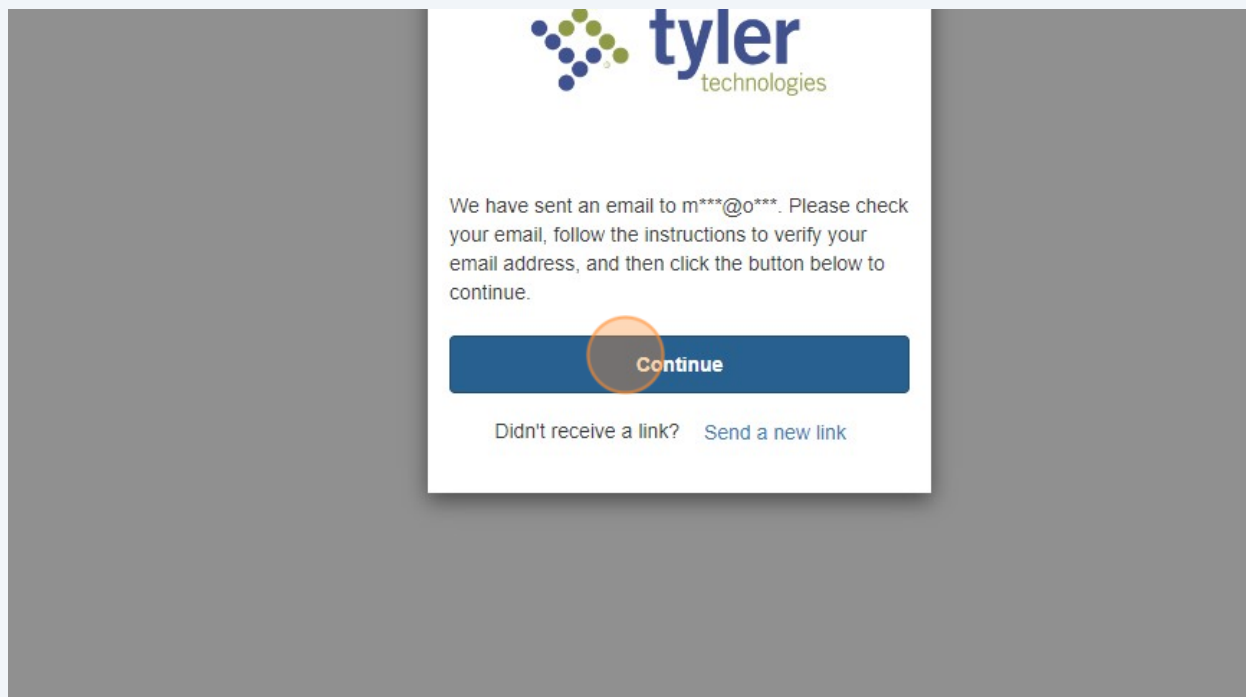
The image shows a sign-up form for Tyler Technologies. At the top is the Tyler Technologies logo, which consists of a cluster of green and blue dots to the left of the word "tyler" in a bold, blue, sans-serif font, with "technologies" in a smaller, green, sans-serif font below it. Below the logo is the text "Sign up with a new account". The form contains four input fields: "Email" with the placeholder "jame@host.com", "Given name", "Family name", and "Password" with the placeholder "Password". An orange circle highlights the email input field.

4 Click "Sign up"



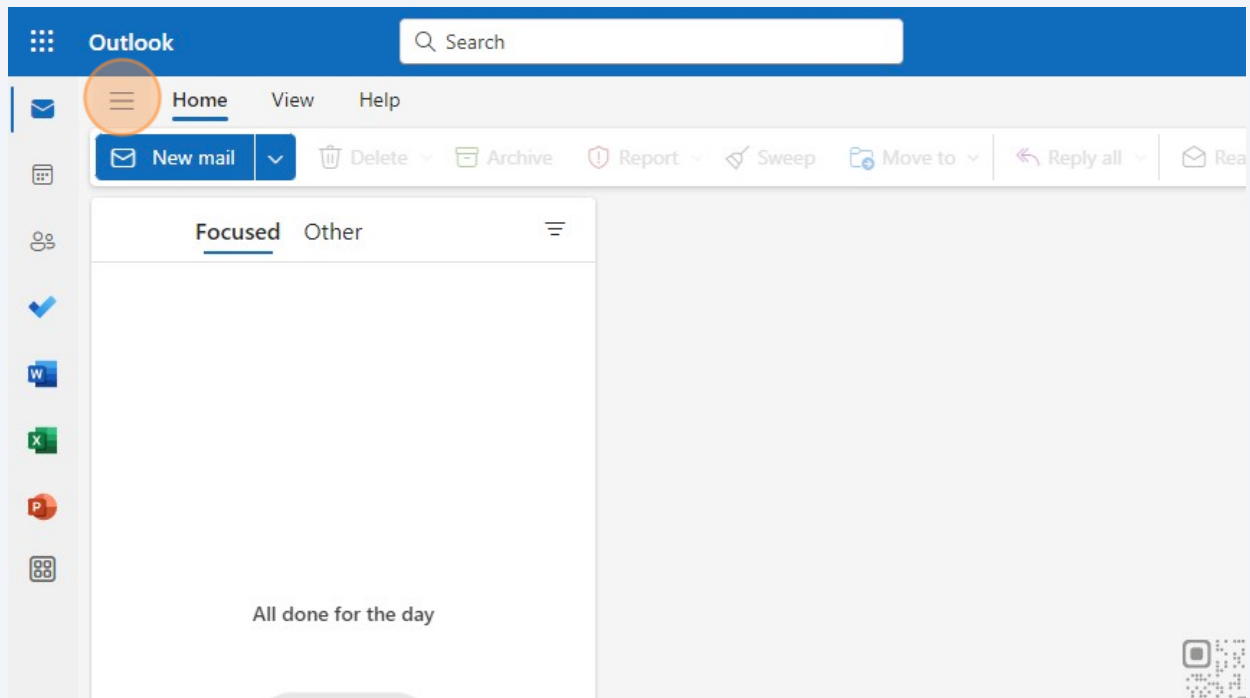
The image shows the bottom section of the sign-up form. At the top is a password input field with a masked password "*****". Below it is a list of password requirements, each preceded by a green checkmark: "Password must contain a lower case letter", "Password must contain an upper case letter", "Password must contain a number", "Password must contain at least 8 characters", "Password must contain a special character or a space", and "Password must not contain a leading or trailing space". Below the list is a dark blue button with the text "Sign up" in white. An orange circle highlights the "Sign up" button. At the bottom is the text "Already have an account? [Sign in](#)".

5 Click "Continue"

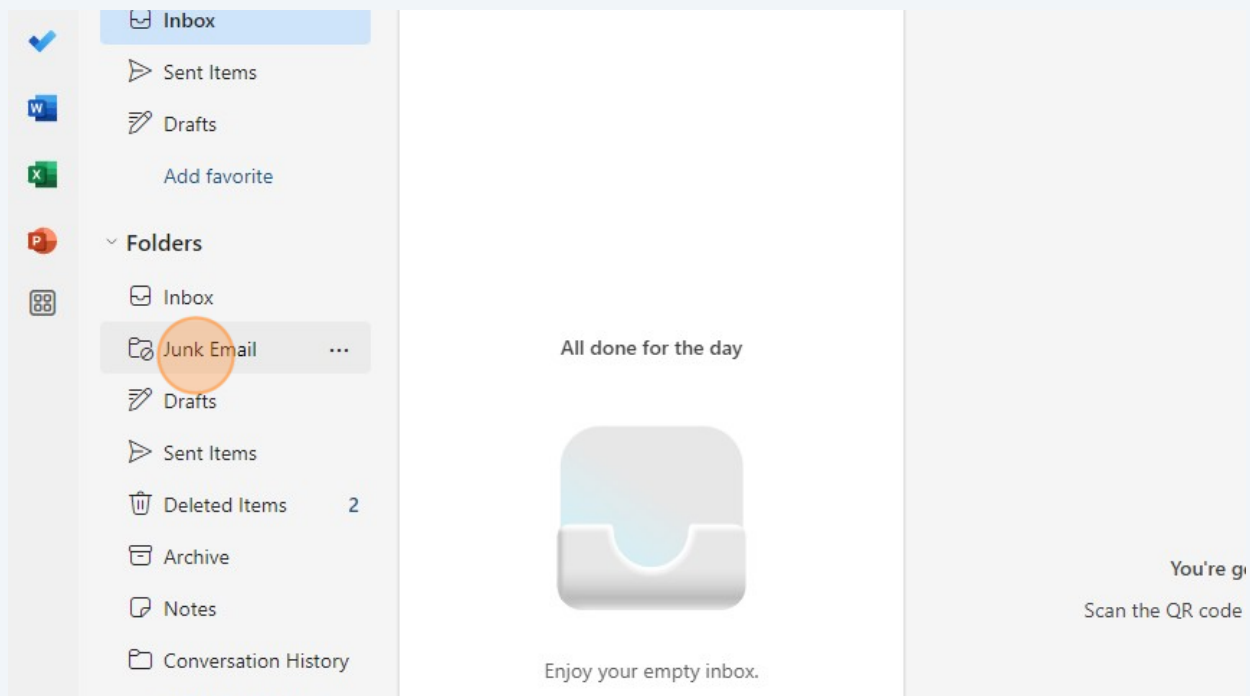


6 Check your email to verify your email address.

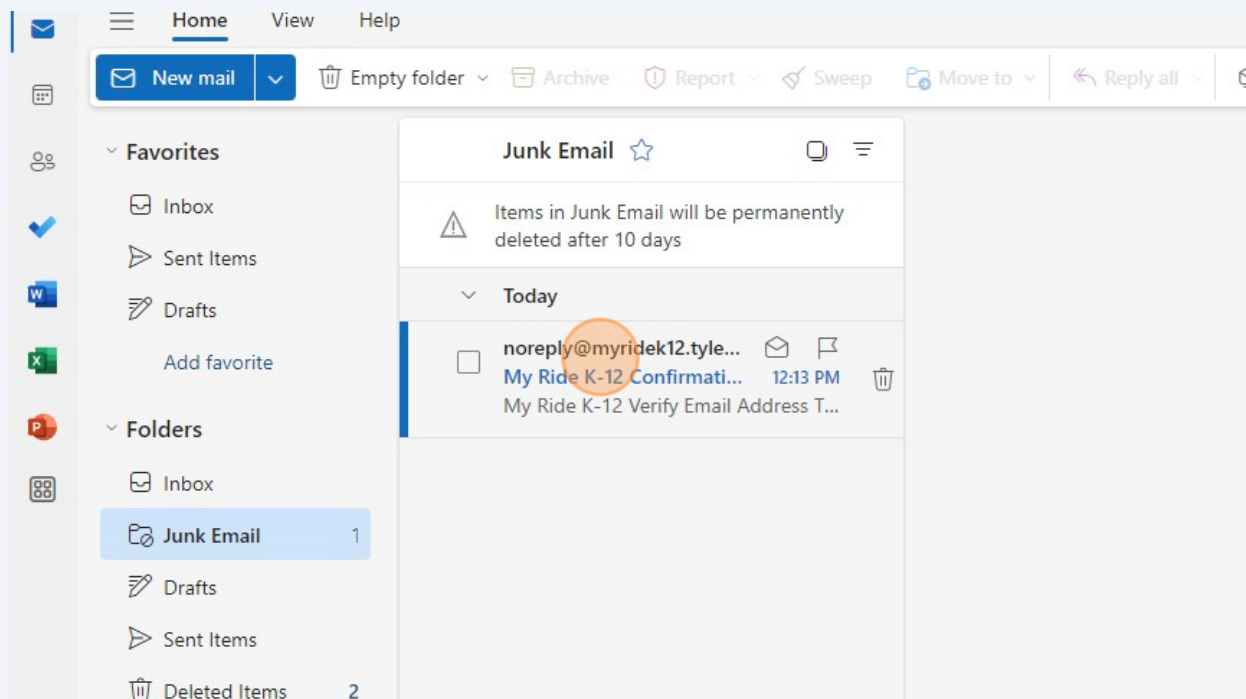
7 Check your email to verify your email address.



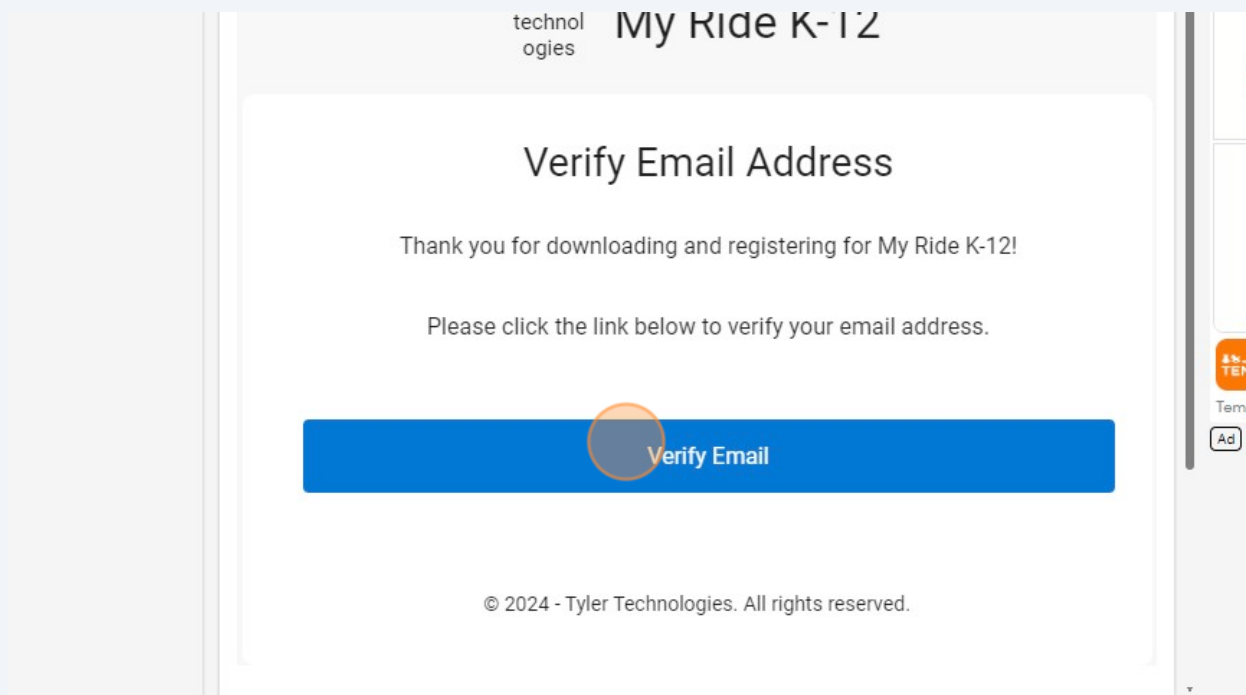
8 Check your "Junk Email" folder if you do not see the email in your inbox.



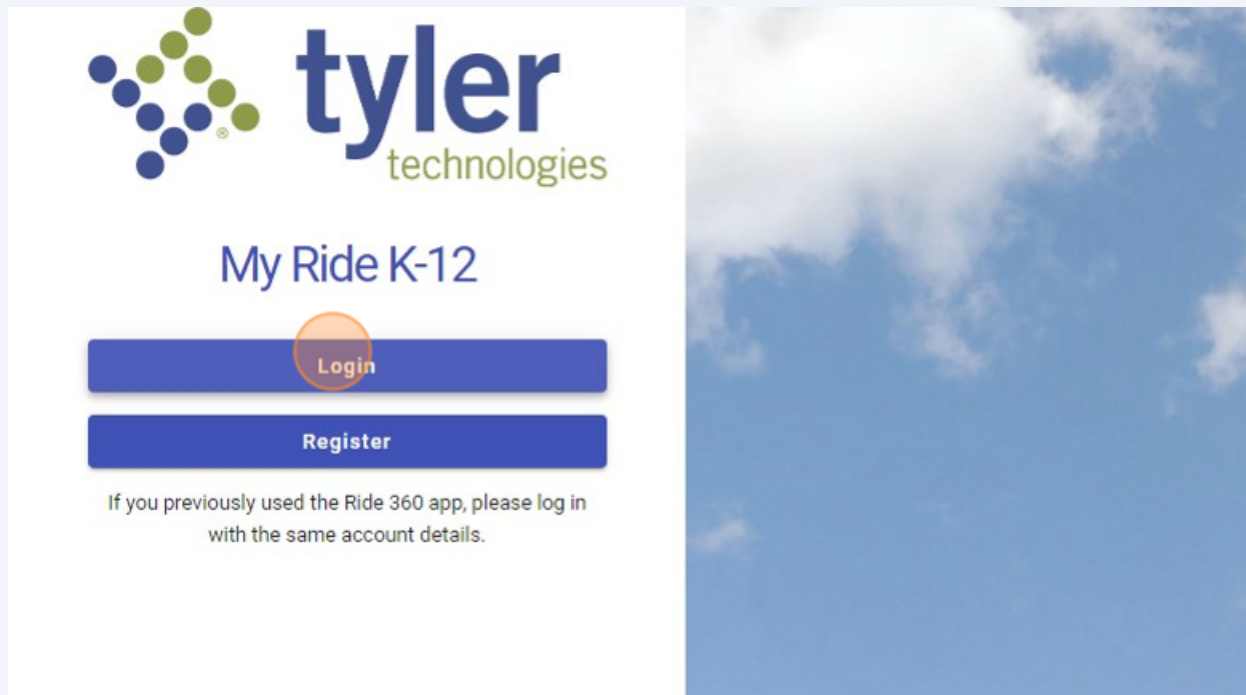
9 Open the email.



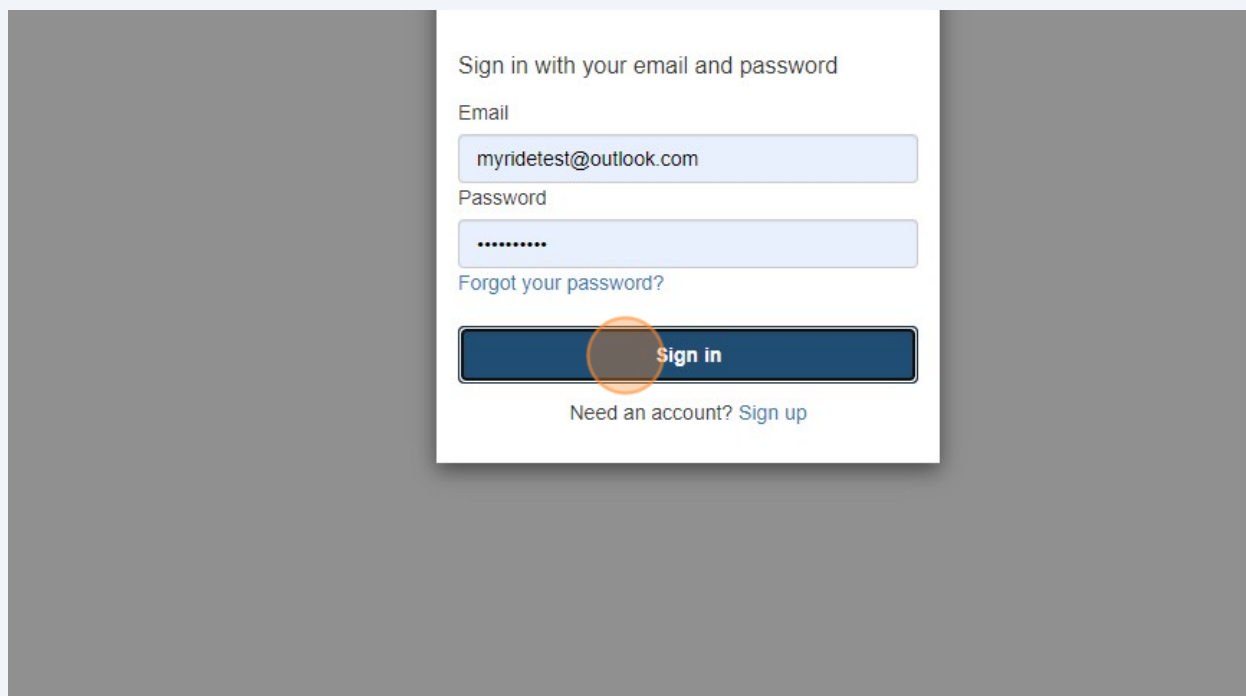
10 Click "Verify Email"



- 11 To open your account, Return to the My Ride K-12 website and Click "Login"



- 12 Enter your email and password, then click "Sign in"



13 You will be promoted to select your district.

14 Begin to type in the name of your school district.

My Ride K-12


TU Test User

- Change District
- Release Notes
- Settings
- Logout



Select District

Type the name of the district


15 Click "Walker"

[Add a new Student](#) Actions 

Address Search

Address	Address Label	Stop Assigned	
▼ 20 ROOSEVELT ST, Plainville,...	Primary ▼	no stop assigned	×
▼ 20 ROOSEVELT ST, Plainville,...	Pickup ▼	 Walker	×
▼ 20 ROOSEVELT ST, Plainville,...	Dropoff ▼	 Walker	×






[Zoom to All Addresses](#)



16 Click on your school district and then click on "Select"

Change District ▼

- Release Notes
- Settings
- Logout

	New Albany Plain Local School, OH
	Plainfield CT School District
	Des Plaines CCSD 62
	Plainville Community Schools, CT Please use the correct birthday format when linking a student to your account.
	Madison Plains Local School District- Ohio


- 17** Note that if the district does not display, exit the screen and login again.




Adding your district


Hold on tight! We are finishing the final pieces to add your district.

18 Your account is now assigned to your School District.


 **My Ride K-12**




PLAINVILLE
COMMUNITY SCHOOLS
Inspire • Prepare • Engage

 **Test User**

Plainville Community Schools, CT

 **My Students**

 **Bus Location**

My Students

19 Click "Add Student"

Please remember to be at your stop 10 minutes before the scheduled time. Thank you!

i You have no linked students. Click the ADD STUDENT button below to find and link to a student.

Add Student

20 Click the "Student ID" field.

ser

Schools, CT

ter

ct


s

Add Student

Student ID 2

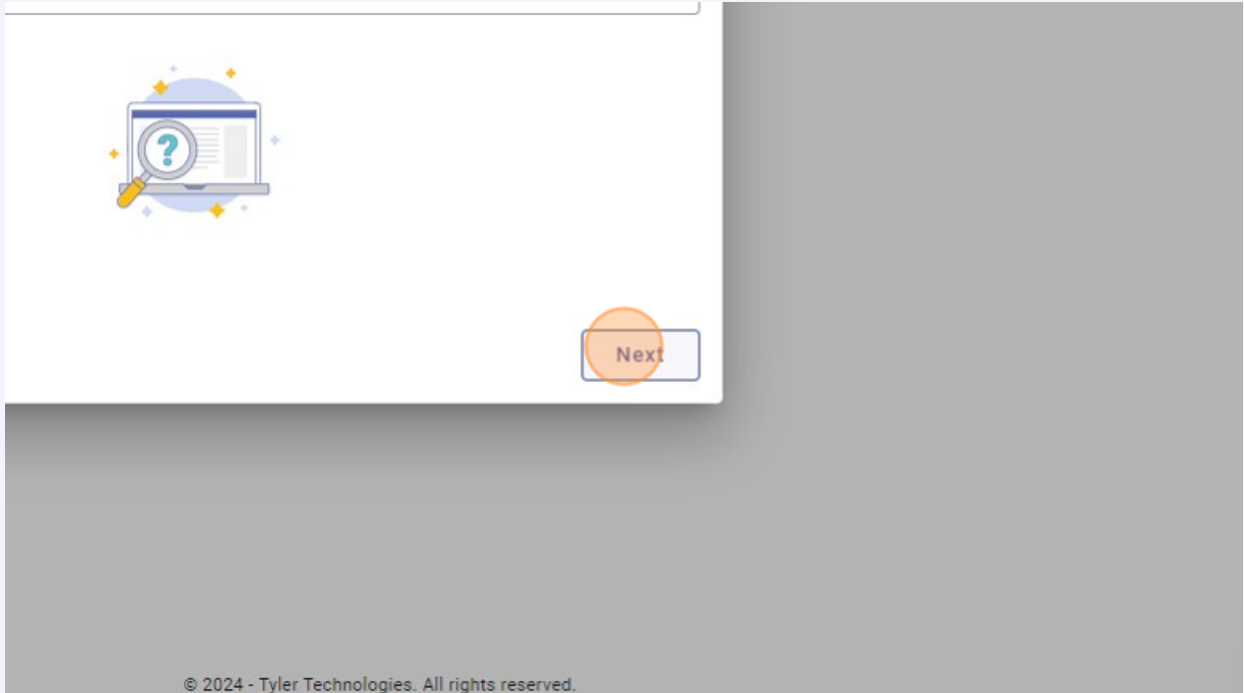
i **Student Identifying Information**
If you are unsure what your student's identifying information is, please contact transportation office for more information.

Student ID



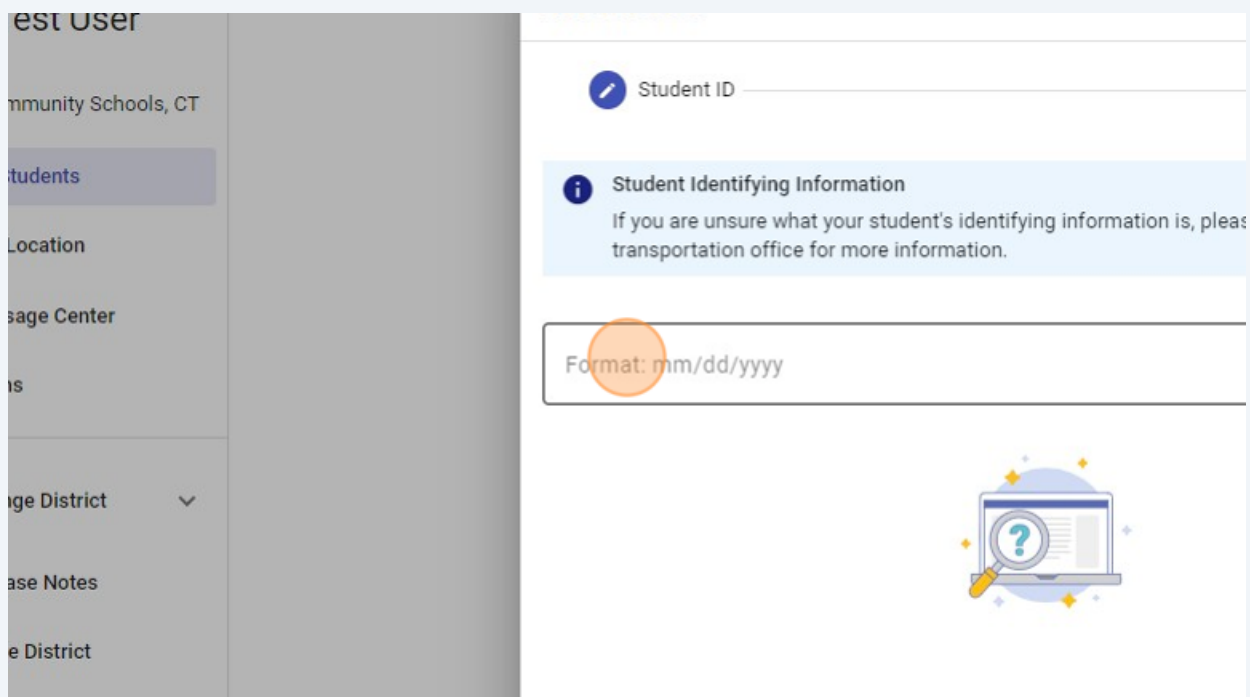
21 Enter the student id.

22 Click "Next"



23

For most districts you will receive a prompt to enter the student's birth date. Please use the format indicated.



est User

Community Schools, CT

Students

Location

Message Center

is

ge District


ase Notes

e District

Student ID

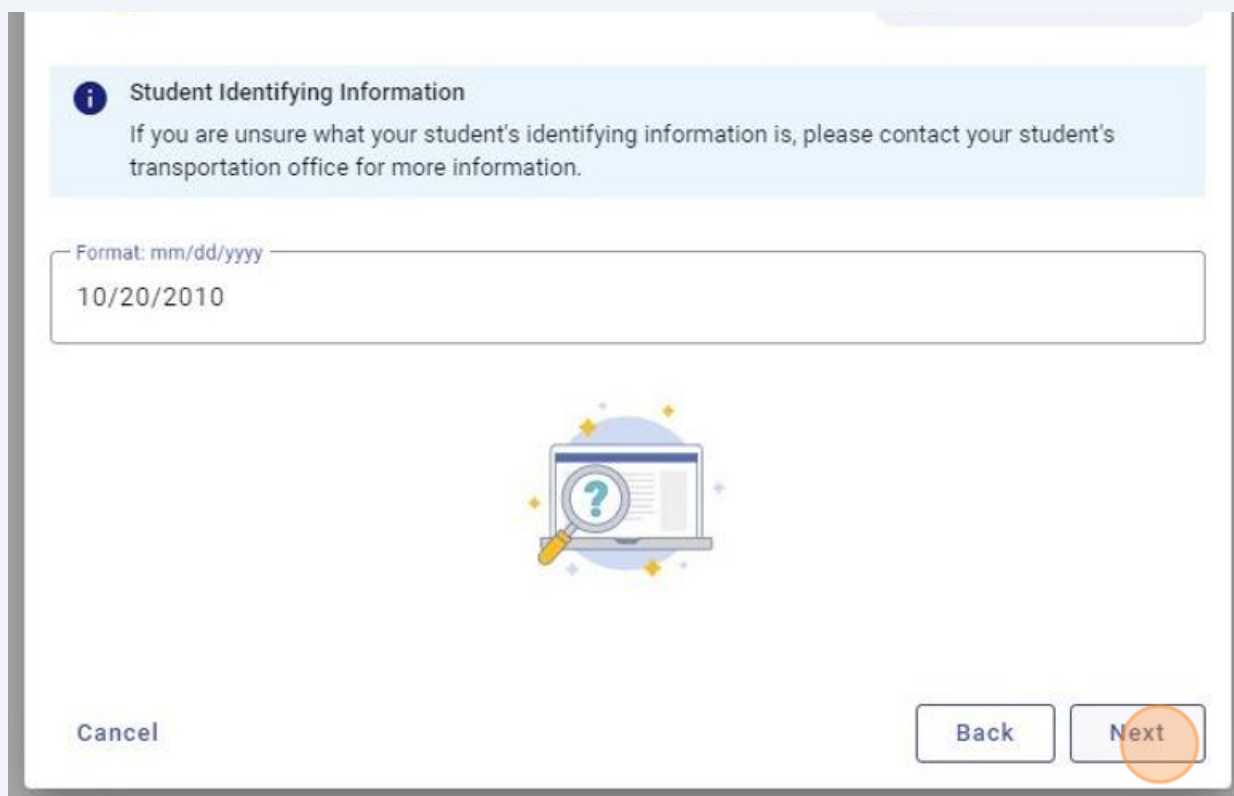
Student Identifying Information
If you are unsure what your student's identifying information is, please contact your student's transportation office for more information.

Format: mm/dd/yyyy



24


Click "Next"



Student Identifying Information
If you are unsure what your student's identifying information is, please contact your student's transportation office for more information.

Format: mm/dd/yyyy

10/20/2010



Cancel

Back

Next

25 Click "Add student"



Student Identifying Information

If you are unsure what your student's identifying information is, please contact your student's transportation office for more information.

First Name

Test

Last Name

Student

Grade

10



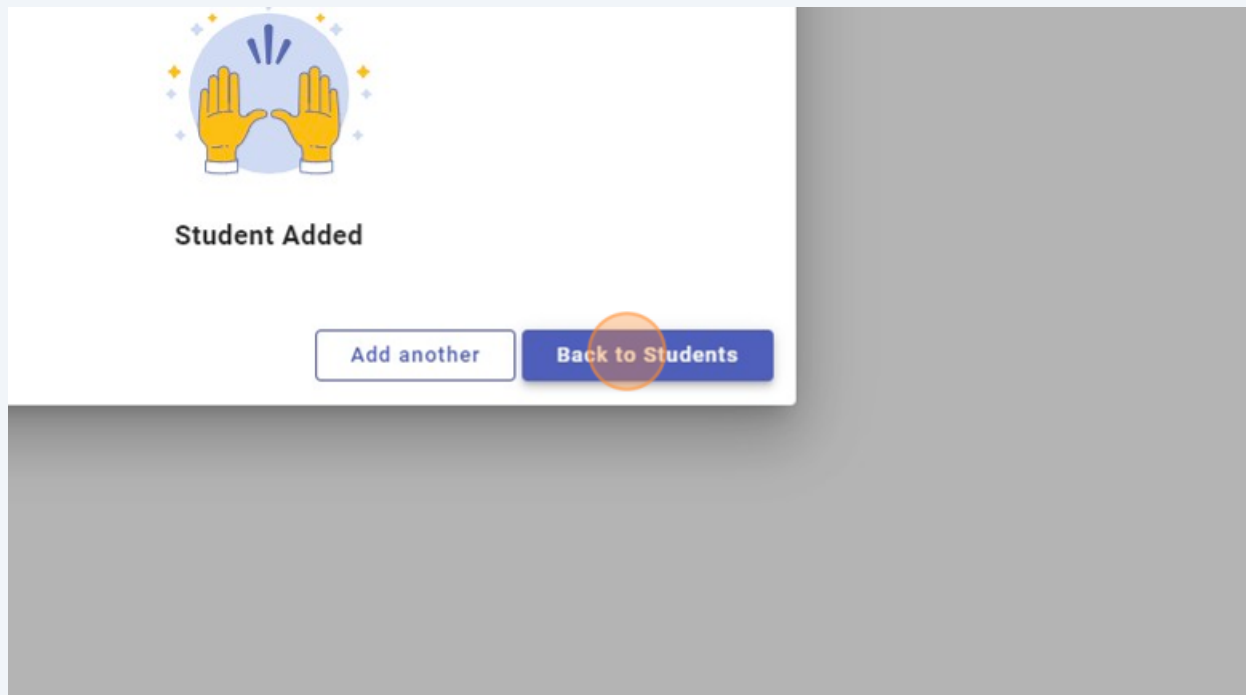
Student Found

Cancel

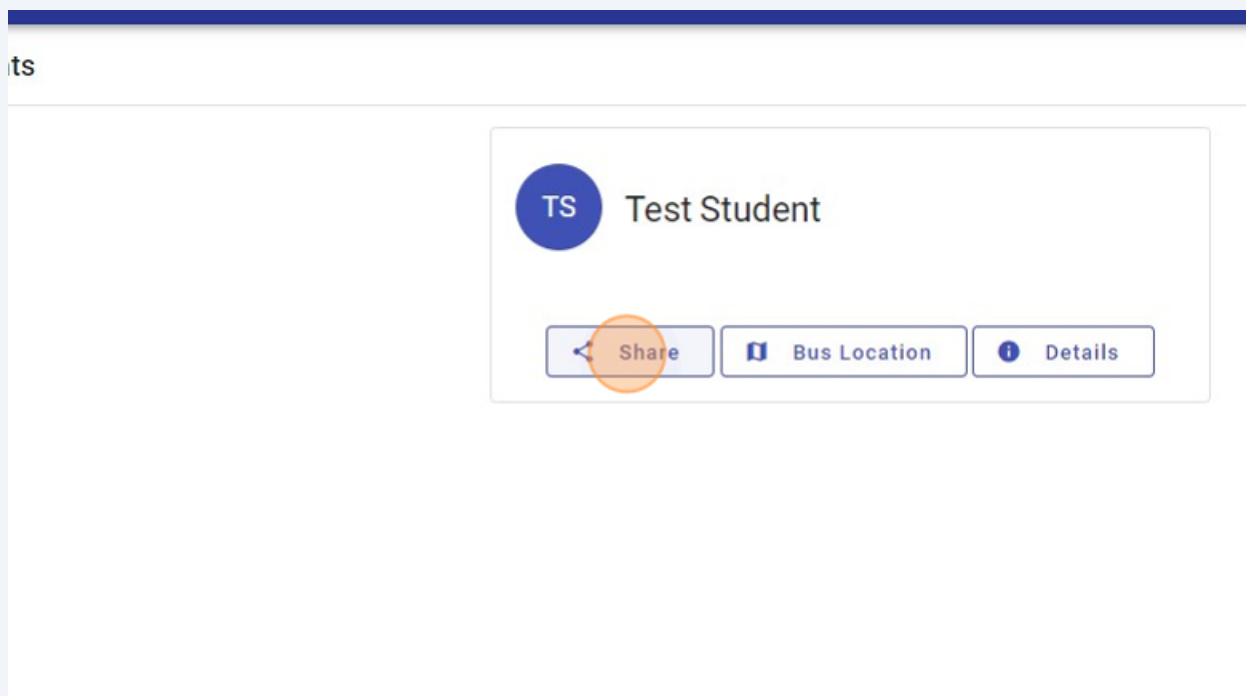
Back

Add student

- 26 You can add another student or Click "Back to Students".



- 27 Click "Share" to share bus information with someone (i.e. Babysitter, Family Member).




28 Enter the email address.

Share Student

Sharing Test Student

Enter the email address below of the user with whom you wish to share this student. If the user exists, the student will show up in their list.

+



29 Click "Share"

Sharing Test Student

Enter the email address below of the user with whom you wish to share this student. If the user exists, the student will show up in their list.

Enter email address

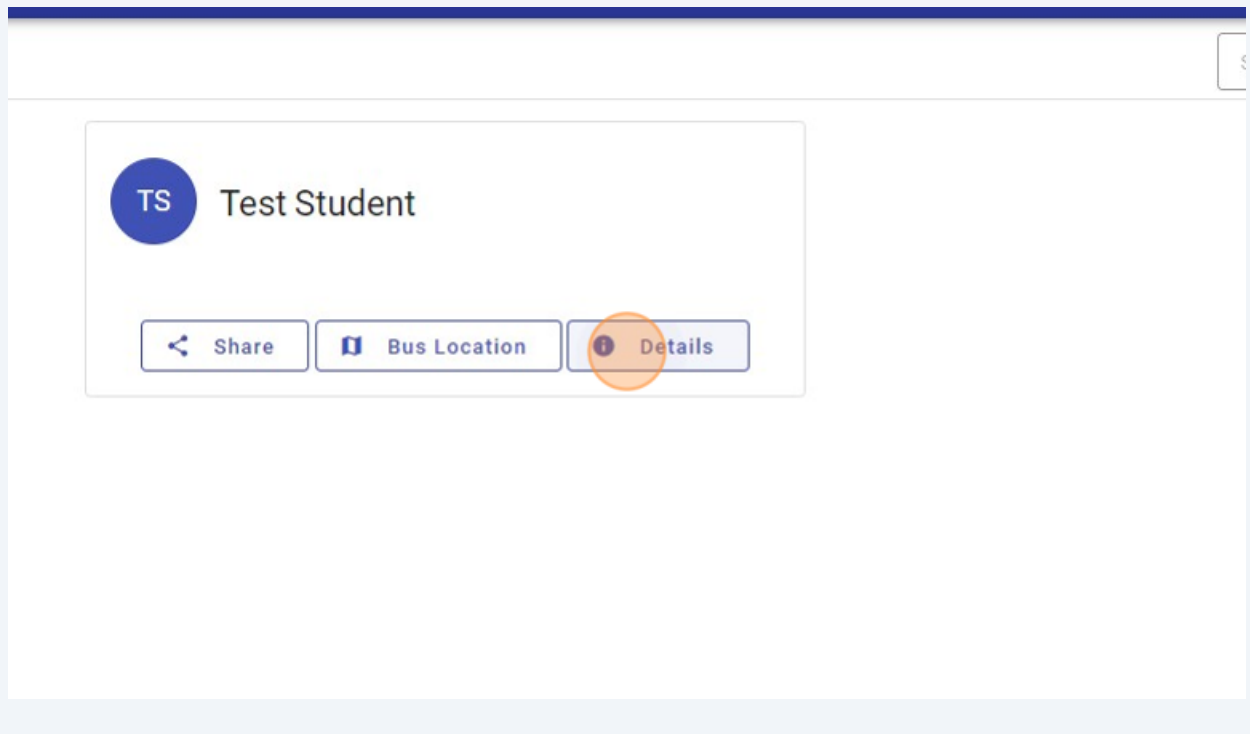
+

babysitter@xyz.com (Test)

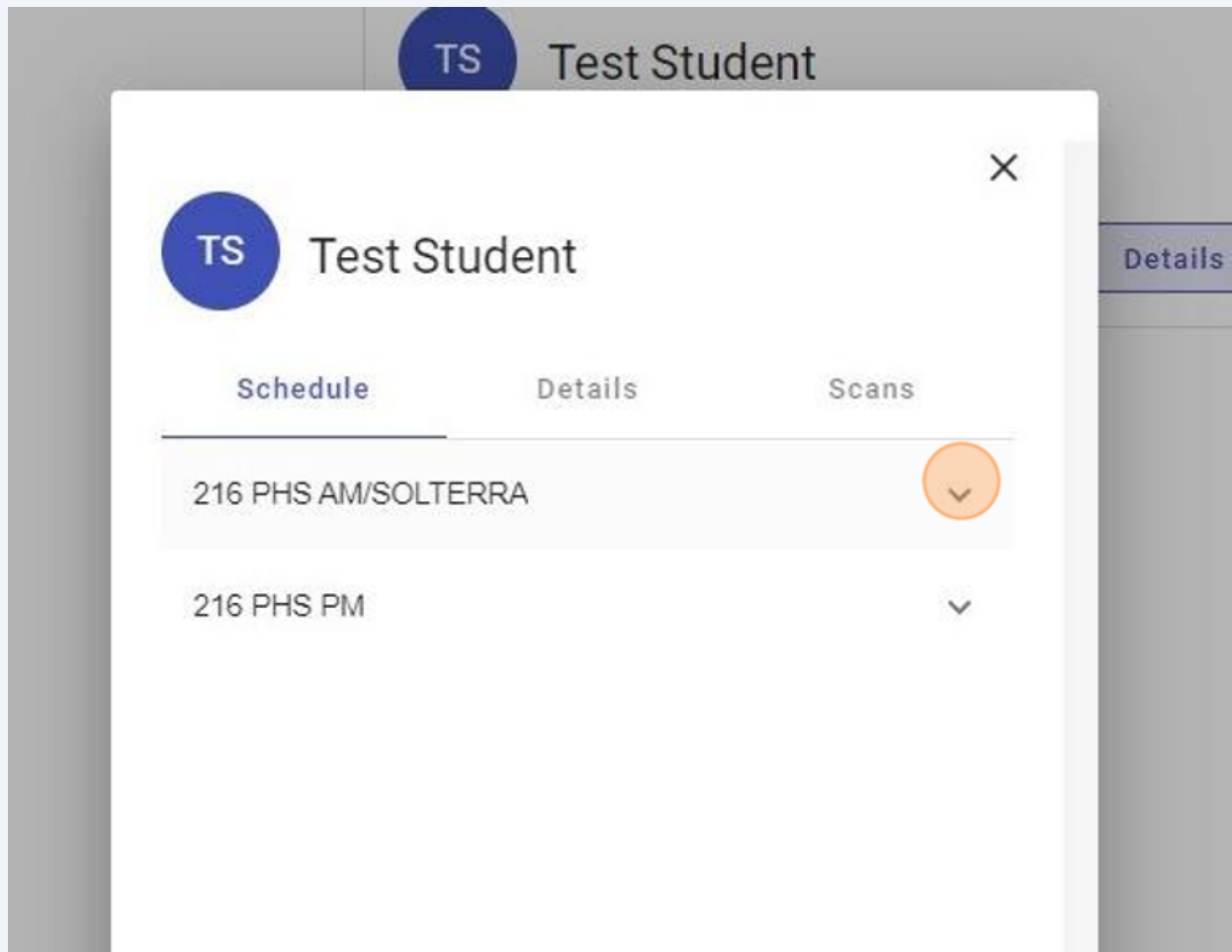
Cancel

Share

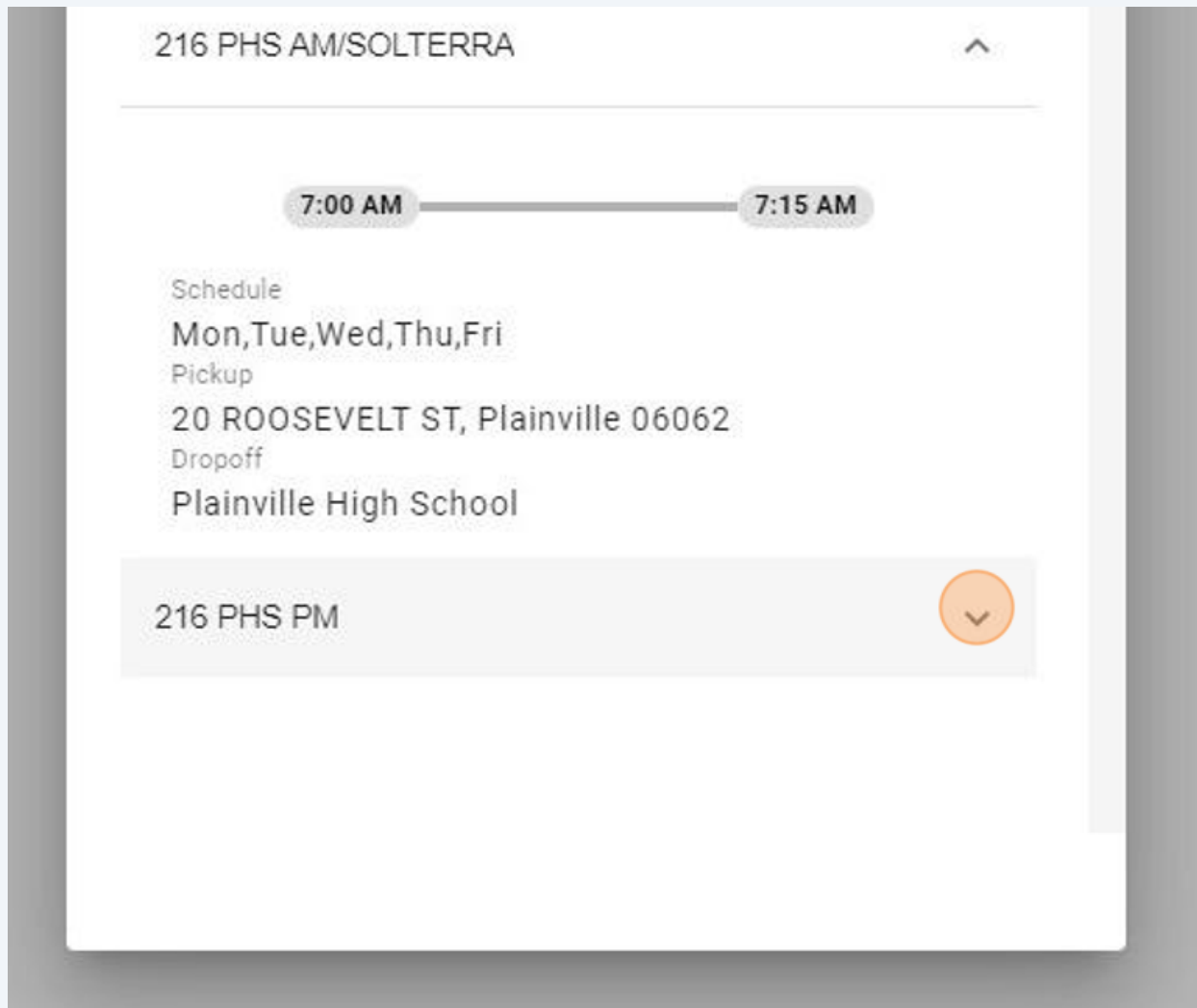
30 Click "Details" to view stop information.



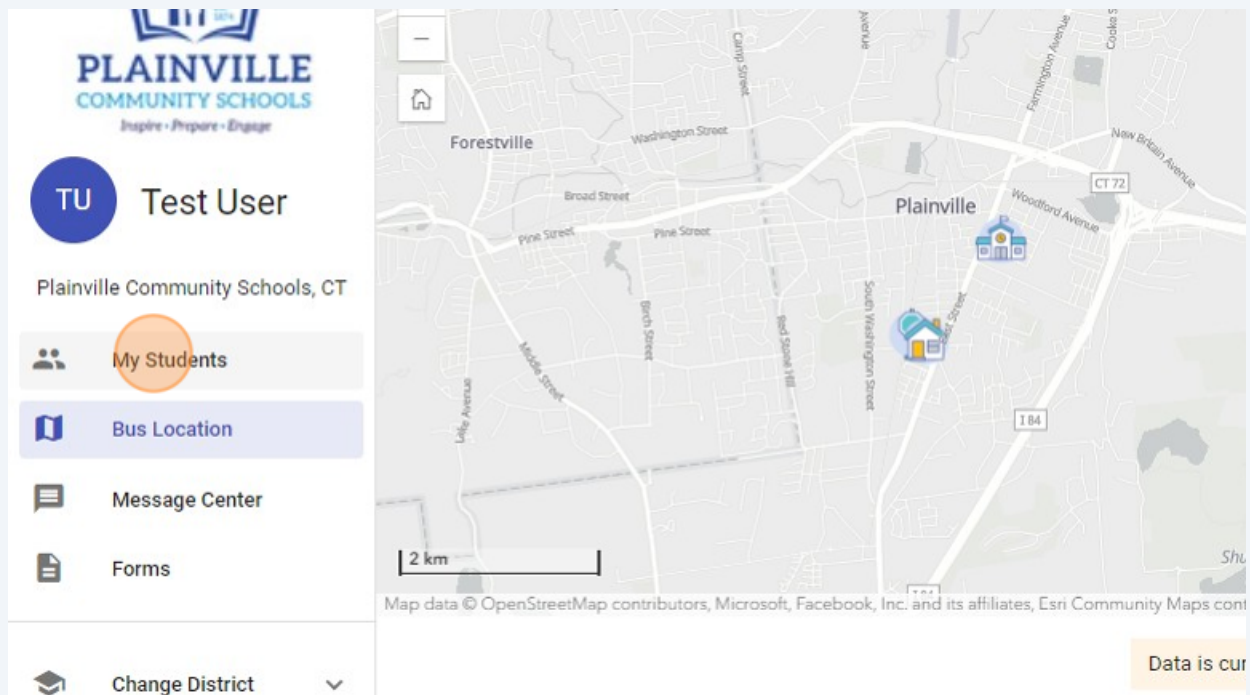
- 31** Click on the Arrow Buttons to view stop information.



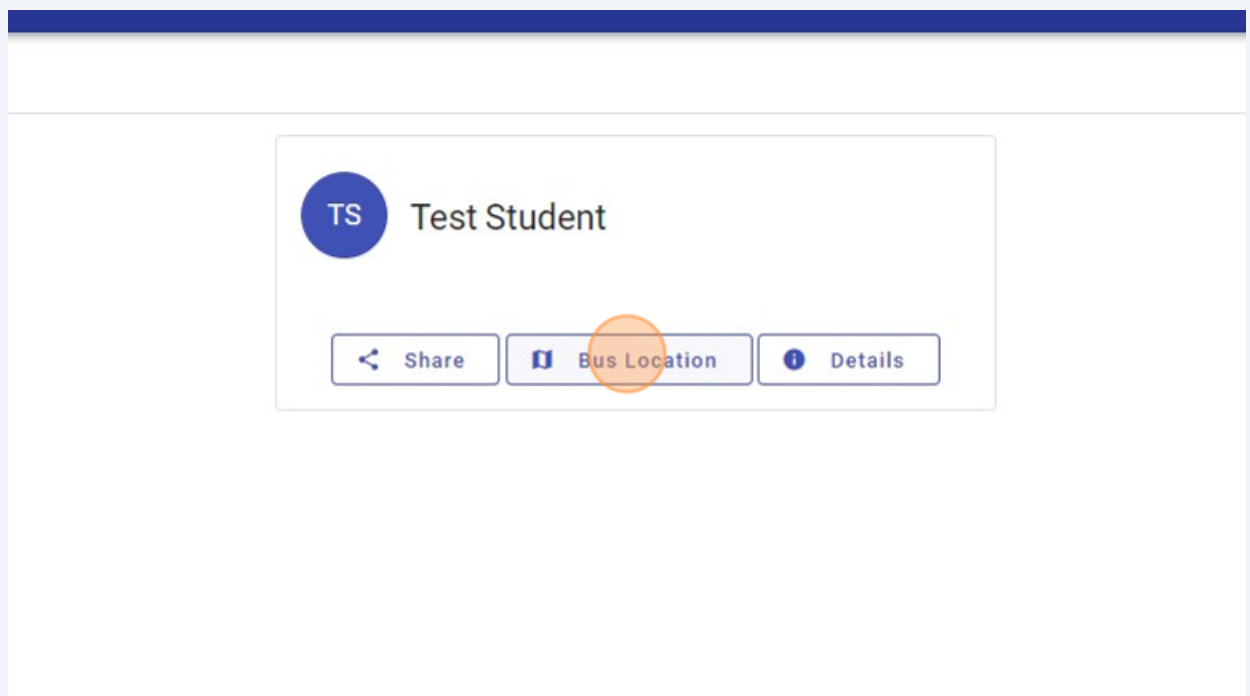
32 The AM stop information is displayed.



- 33 Click "My Students" to view your linked Students.



- 34 Click "Bus Location" for bus tracking and ETA.



35 Click "Logout" when done.

The screenshot displays the Plainville Community Schools website interface. On the left is a sidebar menu with the following items: 'TU Test User' (with a blue circle icon), 'Plainville Community Schools, CT', 'My Students', 'Bus Location' (highlighted with a blue bar), 'Message Center', 'Forms', 'Change District' (with a dropdown arrow), 'Release Notes', 'Leave District', 'Settings' (with a gear icon), and 'Logout' (with a person icon and highlighted with an orange circle). The main content area features a map of Plainville, CT, with a 2 km scale bar and map data attribution. Below the map, a message states 'Data is currently filtered for student Test Student'. Two data cards are shown: the first for 'Test Student' with run name '216 PHS AM/SOLTERRA' and a time range from 7:00 AM to 7:15 AM, marked as 'Completed' with a checkmark icon; the second for 'Test Student' with run name '216 PHS PM' and a time range from 2:10 PM to 2:10 PM. Both cards have a 'Show Details' button. A 'Reset Filter' button is located at the bottom right of the data cards.