

**Regional School District 13**  
***Verification of Residence***  
**New Student Enrollment**

**Parent/Legal Guardian Statement**

I (print name) \_\_\_\_\_ the parent or legal guardian of  
student's name(s) \_\_\_\_\_ live at  
(address) \_\_\_\_\_  
(number, street, town)

I certify that the above named student actually lives with me at the above address.

Documents required for proof of residency are as follows:

- a utility bill, if you own your own home; or
- a lease agreement signed by all parties if you are renting followed-up by a utility bill as soon as one is available; or
- a lease or copy of a settlement statement or deed from your closing if you are moving to town followed-up by a utility bill as soon as one is available; or

If you are not able to provide any of the documents from above, you must:

- submit a completed and notarized Local Resident's Statement (Appendix A) if you are living with someone in town; **AND, if applicable**
- submit a completed and notarized Parent's Statement – Student Not Living with Parent (Appendix B).

This information and the documents provided are accurate. I authorize representatives of the Regional School District 13 Public Schools to verify this information, and I understand that falsification of any information or documents required for this verification will result in revocation of registration for the student, and may lead to liability for tuition and to criminal penalties for fraud.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Appendix A**  
**Local Resident's Statement**

I hereby certify that \_\_\_\_\_  
Student's Name

legally resides with me at my current address at

\_\_\_\_\_  
Street Address Town

I further certify that this is intended as a bona fide permanent address, and that this child will be living with me \_\_\_\_\_ days and \_\_\_\_\_ nights per week, and that I am not receiving payment for having this child reside with me.

Documents required for proof of residency are:

- a utility bill, if you own your own home; or
- a lease agreement signed by all parties if you are renting

As a resident of the Town of Durham or Middlefield, I attest to the accuracy of the information contained in this form. Further, I certify that, as a permanent resident of the Town of Durham or Middlefield, the student is eligible for free school privileges. I agree to notify school officials immediately regarding the termination of the student's permanent residency in the Town of Durham or Middlefield, in which event the student will no longer be eligible for free school privileges. Finally, I understand that, should the student be found to be attending Regional School District 13 Public Schools illegally, the Regional School District 13 Public Schools reserves the right to recover the costs of such education from me, the undersigned.

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut.

I also understand that this document may be used in a court of law as evidence against me.

\_\_\_\_\_  
Local Resident's Printed Name Date

\_\_\_\_\_  
Local Resident's Signature Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public  
Date Commission Expires:

\_\_\_\_\_  
Printed Name of Notary Public

**Appendix B**  
**Parent's Statement – Student Not Living with Parent**

I hereby certify that \_\_\_\_\_ is my \_\_\_\_\_  
Student's Name Relationship

and he/she resides with \_\_\_\_\_ who is \_\_\_\_\_ at  
Name of Person Relationship

\_\_\_\_\_  
Street Address Town Telephone Number

I further certify that this is intended to be a bona fide permanent address at which my child will be living for \_\_\_\_ days and \_\_\_\_ nights per week and that I am not providing payment for having my child reside with \_\_\_\_\_.

As a parent of the student named on this form, and as a nonresident of the Towns of Durham or Middlefield, I attest to the accuracy of the information contained in this form. Further, I certify that, as a permanent resident of the Town of Durham or Middlefield, the student is eligible for free school privileges. I agree to notify school officials immediately regarding the termination of the student's permanent residency in the Towns of Durham or Middlefield, in which event the student will no longer be eligible for free school privileges. Finally, I understand that, should the student be found to be attending Regional School District 13 Public Schools illegally, the Regional School District 13 Public Schools reserves the right to recover the costs for such education from me, the undersigned.

I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut.

I also understand that this document may be used in a court of law as evidence against me.

I hereby certify that \_\_\_\_\_ has the full right to act in my child's behalf concerning any and all school disciplinary, administrative, and medical matters.

\_\_\_\_\_  
Parent's Printed Name Date

\_\_\_\_\_  
Parent's Signature Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public  
Date Commission Expires:

\_\_\_\_\_  
Printed Name of Notary Public