How to join RSD 13 Community Group

Any community member can view the **Join Community Groups** sign up page. This page is linked on our district/school website or click this link <u>RSD 13 ParentSquare Community</u> <u>Group Sign Ups</u>. When you join the community group you will receive a confirmation email and will need to activate your account before being added to the selected groups.

1. Select the group by clicking the box, enter your full name and email address and click **Submit.**

Fill Out the form belo	v to join Regional School District 13 community groups in ParentSquare.
First Name	Last Name
Email Address	
Groups Select one or more groups	o join Community Group
Groups Select one or more groups Regional School District 13 This group is for Durham & Midd announcements.	to join Community Group efield community members looking to stay up-to-date on Regional School District 13

2. An automatic reply, "You're almost there" screen that will refer you to check your email that you used to sign up for the group.



- 3. You will receive an activation email to complete your registration. Click **Activate your account.**
 - a. The email will come from ParentSquare (<u>donotreply@parentsquare.com</u>). To ensure you receive the activation email as well as any emails in the future you may want to contact your email provider to whitelist all emails coming from @parentsquare.com.

Activate your account at Regional School District 13



Google Play

App Store

4. When you click the Activate your account from your email, you will be taken to this screen to register your account. You will need to create a password, confirm the password and agree to the ParentSquare Terms and Conditions by checking the box. Click **Register**.

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Welcome Jennifer Anderson! with a standard stan	Already have a ParentSquare account? Sign in to Combine Existing Account OR Create a New Account Name Your First Name Your First Name Your First Name Your Cast Name Confirm Password Confirm Pas	

5. After registering you will be logged into your new ParentSquare account. Please verify your account by clicking **Yes, This is Me.**

🟮 ParentSquare Home		Search Posts	💙 ? Your name
Action Required: Confirm Your Account Inform	nation		
Please take a moment to review your information at th • Do not confirm accounts that are not your own. • Do not confirm children that are not your own.	e schools you are associated with.		
	Your Name Regional School District 13, Durham, CT	🛓 Guest	
	Email: Your email account Email Verified Your. This is Mon X This is Mon		

6. Congratulations! You have created your account for RSD 13 Community Groups. You will be able to login with your credentials at any time and view the information that is shared with your group. You will be notified by email when there is a new post to your group.

ParentSquare Home		Search Posts	Esp	riol 🎈	9	Yo	ur Name	
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බ Posts >	This group is for Durham & Middlefield community members looking to stay up-to-date on Regional School District 13 announce	ements.						
EXPLORE Calendar	Leave							
Photos, Videos, Files PARTICIPATE			EVENTS					
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			No events					