

Regional School District 13
Board of Education Meeting Notice
June 7, 2023 at 6:00 p.m.

The Regional School District 13 Board of Education will meet in regular session on Wednesday, June 7, 2023 at 6:00 p.m. in the library Coginchaug Regional High School.

Empowering Students to Thrive and Contribute as Global Citizens

Agenda

1. Pledge of Allegiance
2. Approval of Agenda
3. Presentations and Recognitions
 - A. CRHS Reporters Recognition – Hayden Gonzales, Catherine Taylor and Christine Waterman
 - B. CABE Leadership Award Recipients – Dalton Bates, Monica Garbacz, T.J. Helenski and Julia Reynolds
 - C. Board of Education Scholarship Recipient – Charlotte Dunleavy
 - D. Regional School District 13 Retirees
4. Public Comment – at the beginning of the meeting public comment should refer to items on the agenda
 - A. In-person public comment
 - B. Remote public comment (please go to www.rsd13ct.org or the end of the agenda for instructions on how to participate)
5. Approval of Minutes
 - A. Board of Education Annual District Meeting – May 1, 2023
 - B. Board of Education Regular Meeting – May 10, 2023
 - C. Board of Education Special Meeting – May 22, 2023
 - D. Board of Education Special Meeting – May 23, 2023
6. Superintendent’s Report (if applicable)
7. Staff Reports
 - A. Director of Finance Report – Kim Neubig
 - B. Climate Committee Update – Jen Keane
 - C. YMCA Before/After Care Update – Kevin Brough
8. Committee Reports
 - A. Policy Committee Meetings – May 17, 2023 and June 7, 2023
 1. Second read and possible vote on series 2000 policies:
 - a. Administration – Representative and Deliberative Groups 2220
 - b. Administrative Job Descriptions 2139
 - c. Administrative Leeway in Absence of Board of Education Policy 2210
 - d. Administrative Lines of Responsibility 2121

Public comment is limited to three minutes per speaker. As specified by board policy, Public Participation at Board of Education Meetings, the chairman of the board may at their discretion restrict, extend or curtail comments at any time. All comments must refer to the educational program of RSD 13 and conform in manner and content to the district’s core ethical values. Comments at the beginning of the meeting are limited to items on the meeting agenda. It is board practice not to respond to comments during the meeting.

The Regional School District 13 community honors, upholds, and models the core ethical values of respect, responsibility, honesty, kindness, and courage.

- e. Administrative Staff Organization 2100
 - f. Concept and Roles in Administration 2000
 - g. Emergencies and Disaster Preparedness 2122
 - h. Policy Book 2231
 - i. Retention of Electronic Records and Information 2240
 - j. Retention of Electronic Records Information – Shipman
 - k. Security and Safety Plan – Shipman
 - l. Superintendent 2131
 - m. Uniform Treatment of Recruiters – Shipman
 - n. Uniform Treatment of Recruiters 2230
2. First read of series 3000 policies:
- a. Accident Prevention and Reporting 3516.3
 - b. Authorized Use of School Owned Materials 3514
 - c. Board Budget Procedures and Line Item Transfers 3160
 - d. Budget – Fiscal Year 3150
 - e. Budget – Formulation of Tentative Budget 3120
 - f. Budget – Setting Priorities 3113
 - g. Budget Procedures and Line Item Transfers – Shipman
 - h. Budget Report 3432
 - i. Capital Assets 3322
 - j. Code of Conduct for Federal Procurements – Shipman
 - k. Contracts 3324
 - l. Copies of Records 3250
 - m. Disposal of Obsolete or Surplus Equipment or Materials - Shipman
 - n. Food Services 3542
 - o. Gifts and Memorials 3280
 - p. Gifts, Grants and Bequests to the District – Shipman
 - q. Hazardous Material 3524.1
 - r. Hold on Destruction of Records (Litigation) – Shipman
 - s. IDEA Fiscal Compliance – Shipman
 - t. Insurance 3532
 - u. Monies in School Buildings 3450
 - v. Naming Schools or School Facilities 3281
 - w. Paying for Goods and Services 3326
 - x. Payroll Procedures 3326.1
 - y. Purchasing – Shipman
 - z. Purchasing Procedures 3320
 - aa. Requesting Goods and Services 3321
 - bb. Safety 3516
 - cc. Sales and Disposal of Books Equipment and Materials 3260
 - dd. School Activity Funds – Shipman
 - ee. Security and Safety Plan - Shipman
 - ff. Security of Buildings and Grounds 3517
 - gg. Student Activity Accounts 3451
 - hh. Tuition Fee 3240

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- B. Student Achievement Committee Meeting – May 24, 2023
 - C. Building Committee Meeting – June 7, 2023
 - D. ACES Update – Lindsay Dahlheimer
9. Elementary School Choice Discussion
10. Communications
11. Public Comment – at the end of the meeting public comment should refer to items not on the agenda
- A. In-person public comment
 - B. Remote public comment (please go to www.rsd13ct.org or the end of the agenda for instructions on how to participate)

Remote Access Instructions for the June 7, 2023 Board of Education Meeting:

View Only YouTube Live Stream

<https://youtube.com/live/Z44-XN32QOw?feature=share>

Joining via Phone Call

Call 646-558-8656 or 646-931-3860 (Zoom offers several phone numbers in the event of high call volume)

Enter Webinar ID: 816 7268 9744 and press #

Press # again when asked for participant ID

Public Comment via Phone Call

Dial *9 at any time to "raise your hand" to indicate to the host that you wish to speak during public comment.

During public comment, listen for the meeting host to announce the last 4 digits of your phone number and ask you to speak. (Note: you will only be called upon if you have "raised your hand").

When called upon, dial *6 to unmute yourself

State your name and town before your comment(s).

Joining via Zoom

Click on this

link: <https://us02web.zoom.us/j/81672689744?pwd=OWJTRUNTdG96K0RBejNtY0J0T0dwUT09>

Passcode 618347

When prompted, enter your full name and email address

Click continue

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