

Regional School District 13
Human Resources Committee
October 27, 2015

Committee members present: Nancy Boyle, Victor Friedrich, Robert Moore, Kerrie Flanagan

Also present: Dr. Veronesi

Mrs. Boyle called the meeting to order: 6:10

Public Comment: There was no public comment

Approval of Agenda: On a motion by Dr. Friedrich, second Mr. Moore, the agenda was unanimously approved.

Approval of Minutes: On a motion by Dr. Friedrich, second Mr. Moore the minutes to the July 1, 2015 Human Resources Committee meeting were unanimously approved.

Old Business: The committee discussed the Board of Education handbook. The draft watermark can be taken off. If there are changes in the approved electronic participation policy than it can be added to the handbook. The Policy Committee and BOE need to decide about the discussion regarding whether someone has to be present for an entire meeting electronically or in-person. Dr. Veronesi will send it to the Board in an update.

On a motion by Dr. Friedrich, second Mrs. Boyle the committee unanimously approved the draft of the Board of Education handbook as currently printed.

The purpose of the Human Resources committee include: contract details, superintendent review process, board functioning, personnel issues including reorganization that changes the organizational chart, staffing updates/monthly changes, memorandum of understandings, reduction in force etc., and to review annually non-union benefit packages.

Superintendent's Review Process: The committee discussed the superintendent's review process. Identified Board of Education members will facilitate the review process. The committee reviewed the evaluation form. They made some slight changes to the formatting of the form. It was suggested to include specific feedback from the committee chairs. The rubric scoring is 1-4 with the ability for scoring of .5. There will be set dates for a mid-year review which will have a core competencies review without scoring. Dr. Veronesi and Mrs. Flanagan will do the revisions and get a copy to the committee.

There was a suggestion to put old business and new business on all committee agendas.

On a motion by Dr. Friedrich, second Mrs. Boyle, the meeting adjourned at 8:02pm.