

**REGIONAL SCHOOL DISTRICT 13 BOARD OF EDUCATION  
MINUTES OF THE EDUCATIONAL RESOURCES COMMITTEE  
AUGUST 11, 2015**

The Regional District 13 Board of Education Educational Resources Committee met on Tuesday, August 11, 2015 in the Board of Education conference room at Central Office, 135A Pickett Lane, Durham, CT.

Committee members present: Mrs. Flanagan, Mr. Fulton, Mr. Hicks, and Dr. Onofreo.  
Absent: Mr. Renninghoff

Administrators present: Mr. Melnik, Business Manager, Dr. Veronesi, Superintendent of Schools

Chairman Fulton called the meeting to order at 6:30 p.m. after it was determined that a quorum was present.

**I. Public Comment**

There was no public comment.

**II. Approval of Agenda**

Mr. Hicks moved to approve the agenda of August 11, 2015. Dr. Onofreo seconded the motion.

In favor of the motion: Mrs. Flanagan, Mr. Fulton, Mr. Hicks, and Dr. Onofreo.

Opposed to the motion: None

Abstained from voting: None

Motion passed.

**III. Approval of Minutes of May 20, 2015**

Mrs. Flanagan moved to approve the minutes of May 20, 2015. Dr. Onofreo seconded the motion.

In favor of the motion: Mrs. Flanagan, Mr. Fulton, Mr. Hicks, and Dr. Onofreo.

Opposed to the motion: None

Abstained from voting: None

Motion passed.

#### **IV. Discussion of the Athletic Complex Field House and Lights**

Dr. Veronesi was approached by members of the public requesting time at the ERC meeting to address the subject of the field house and lighting at the athletic complex. Mr. Fulton gave an overview to the history of the project. Mr. Faiella spoke on behalf of the members of the community sports programs, including football and soccer. Mr. Faiella discussed temporary lighting and the obstacle of no permanent bathroom facility.

Mrs. Flanagan further provided information on the history of the project referencing the complexity of the bathrooms, construction of the bleachers that made permanent bathrooms a requirement and the lawsuit regarding the lights. Mrs. Flanagan requested that Mr. Faiella review the requirements from the lawsuit. Dr. Veronesi to provide Mr. Faiella with the complete documentation.

Mrs. Flanagan also stated that the BOE budget has no room to take on this project when much work needs to be done in other areas.

Mr. Faiella would like to reach out to the public to find a way to get the ball rolling on the project. Mrs. Flanagan encouraged the group to move forward and find a way to do it.

Mr. Fulton thanked the group for attending the meeting.

#### **V. Business Manager's Report**

Mr. Melnik reported that there are 2 new staff members at Central Office, Mrs. Popp, senior accountant and Ms. Infantino, payroll and benefits. Mrs. Antonelli is now with the IT dept. assisting Mr. Fielding.

Mr. Melnik provided the Board with a list of inspections that are taking place during the summer throughout the District.

Mr. Melnik stated he will be attending the oil consortium meeting on Friday to determine the strike price for the coming year.

A discussion took place regarding the pension plan. Members of the committee agreed to rest where we are and monitor the plan. A suggestion was made to invite Mr. Forma to inform the Board of how the plan is doing.

Mr. Melnik handed out an unaudited Fund Balance History report and reviewed items with members of the Committee. Mr. Fulton suggested to look at the salary line for the next budget.

Mr. Fulton thanked Mr. Melnik for the thorough report.

## **VI. Central Office Staffing and Design Change**

Dr. Veronesi addressed the Board stating that staffing and design changes are a phased-in approach. Phase one took place by moving the Special Ed department across the hall. To assure efficiency, professionalism and privacy throughout Central Office, Dr. Veronesi recommended that her office be moved to the existing conference room stating that there is a conference room in the SPED suite and one in the Library at CRHS that could be used. Mrs. Allen would be moved into the office now occupied by Mr. Francis and Mr. Francis would be moved to another office. Workspaces for staff will be renovated to include partitions for privacy. She would like to move forward with the project.

Dr. Onofreo moved to go forward with the project as outlined by Dr. Veronesi. Mrs. Flanagan seconded.

Discussion took place. Mr. Hick stated he was not comfortable with making a decision as a committee. Mrs. Flanagan agreed that this agenda item should be brought to the entire Board.

Mr. Fulton was supportive of making improvement but also recommended that the final decision should be brought to the entire Board.

Dr. Onofreo withdrew his motion to move go forward with the project as outlined by Dr. Veronesi. Mrs. Flanagan also withdrew her second.

## **VII. Update on Capital Reserve re: Korn closing**

It was reported that there is no capital plan for Korn School for the 2015-2016 school year.

## **VIII. Update on Agreement with Soccer Club**

A brief discussion took place and it was agreed that the matter should be addressed at the August 26, 2015 Board meeting

## **IX. Public Comment**

Mr. Stoup asked Mr. Melnik what the year-end balance was. Mr. Melnik stated 1.2 (unaudited).

## **X. Adjournment**

Mr. Hicks moved to adjourn the meeting at 8:50 p.m. Dr. Onofreo seconded the motion.

In favor of the motion: Mrs. Flanagan, Mr. Fulton, Mr. Hicks, and Dr. Onofreo.

Opposed to the motion: None

Abstained from voting: None

Motion passed

Respectfully submitted,

Maureen Johnson