

**Board of Education
Regional School District 13**

**Regular Meeting
John Lyman School, Music Room**

**May 14, 2014
Minutes & Motions**

The meeting was called to order by Mrs. Flanagan at 7:36 p.m. with the recital of the Pledge of Allegiance.

Roll Call	Mrs. Flanagan	Dr. Onofreo	Mr. Renninghoff
	Mr. Hicks	Mr. Fulton	Dr. Friedrich
	Mrs. Boyle	Mrs. Fronc	
Absent:	Mrs. Buckheit	Mrs. Adams	

Administrators	Dr. Veronesi	Mr. Melnik
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Public Present There were 13 members of the public present.

Public Comment
None.

Next Board Meeting

The next Regular Board Meeting will be May 28, 2014 at Memorial School.

Approval of Agenda

Motion to approve the amended agenda made by Mr. Hicks, second by Mr. Renninghoff. Vote: Unanimous.

Add: New Business

C. Line Item Transfers 2014-2015 Budget

Approval of Minutes

Motion to approve the Minutes dated April 23, 2014 Regular Meeting made by Mrs. Boyle, second by Dr. Friedrich. Vote: Unanimous.

Motion to approve the corrected Minutes dated May 5, 2014 Special Meeting made by Mr. Hicks, second by Mrs. Boyle. Vote in Favor: Mr. Hicks, Mrs. Boyle, Mrs. Flanagan, Mr. Fulton, Dr. Friedrich, Dr. Onofreo, Mr. Renninghoff. Abstention: Mrs. Fronc

- Correction: Instead of "With the freeze there are only 3 administrators at the bottom of our 2-tier group." Change to: "There were three administrators affected by the step freeze which caused us to fall to the bottom of the two-tier group for certain positions."
- The vote for the contract had Mr. Renninghoff for and Mr. Fulton against. This should be recorded as Mr. Fulton for and Mr. Renninghoff against.

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Presentation

National Ocean Sciences Bowl Students

Lorrie Martin thanked the parents, Board of Education, administration, science department, and faculty at CRHS. The team took First Place at Regionals and came in 10th in the country at Nationals.

Diana Payne, Regional Coordinator, thanked everyone and said that she is proud of the team. CRHS is the 3rd school from our region in 17 years to win.

Deana Puchalski thanked the Board for their support. We enjoyed ourselves, had fun, learned a lot, and the team received many compliments.

Tyler Bjarnason said that he couldn't believe that they won Regionals and then did so well again at Nationals.

Abby Eisner thanked the Board for letting the team present and for the support. She said that she is proud of the team and gave credit to Mrs. Martin for all of the work that she does. They would not be here without her.

Amelia Bianchi transferred here and joined the team last year. She has had great experiences with the team and cannot believe that they came in 10th at Nationals.

Ryan Gossart said that they had fun and met a lot of people with their same interests that they talked with and learned from. He also said he is good at buzzer questions.

Mrs. Flanagan said that the Board is honored to have them as students and said that it is awesome to hear from them.

Mrs. Boyle thanked the team for letting their passion shine through.

Communications

Mrs. Flanagan congratulated the 5 Board members for being voted back. The Board will not change. We will be meeting on July 1 at 8:00 p.m. at Central Office to elect officers.

Mrs. Fronc said that she went to see The Wizard of Oz and it was great.

Mrs. Boyle said that she is on the Youth and Family Health and Wellness Committee and they have gotten a grant to address some of the issues from the survey. We met and are coming up with a poster for the community that is similar to the school poster regarding the core ethical values of the school system.

Business Manager's Report

Transportation Contract

Mr. Melnik reported that he is still working on the contract with Dattco and Shipman & Goodwin but that the Board will be voting on it at the May 28th meeting.

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Update Town Allocations

Mr. Melnik said that he would keep the Board informed as we move forward with the Town of Middlefield.

Mrs. Flanagan thanked Dr. Veronesi and Mr. Melnik for meeting with the Town of Middlefield's Board of Finance regarding the issue. They came together with us and were a tremendous help.

Superintendent's Report

Dr. Veronesi said that it is nice to see the enthusiasm in learning in the district and in this team of students from the high school. They are learning how important it is to be a team member. The new principal will be lucky. The CRHS Principal position has been reposted and with the change in salary, we are seeing a different caliber of candidate. SBAC testing will be complete this Friday. The Spring Back to School event will be held at Korn on Friday at 1:00 p.m. for the Senior Citizens from Durham and Middlefield. 70 seniors signed up to attend. We will serve hot dogs and hamburgers. Grade 3 students will help by serving, greeting and singing.

New Business

Healthy Food Certification

Mr. Hicks reminded the Board that we review this every year. Vending machine sales are down but the lunch count is up.

Motion to continue to participate in the Health Food Initiative as presented made by Mr. Hicks, second by Mrs. Flanagan. Vote in favor: Mr. Hicks, Mrs. Flanagan, Mrs. Boyle, Mr. Fulton, Dr. Friedrich, Dr. Onofreo Mrs. Fronc. Vote against: Mr. Renninghoff

Mrs. Boyle commented that it is much more expensive to eat healthy. Can we incorporate this into the curriculum at each grade and educate them at their appropriate level?

Mrs. Fronc confirmed that it is in the curriculum for grade 2.

Dr. Veronesi said that there is also an option to learn through the food service department. I will bring this back to discuss again.

2014-2015 Meeting Locations

Dr. Veronesi asked the Board if they wanted to continue to move around the district.

Mr. Hicks said that it is important to move around the district.

Mrs. Fronc said that some buildings are better suited for the public at our meetings.

Mrs. Boyle said that she likes to move around, but we need to be mindful of the audience. Maybe bigger rooms, but at best we are not "on stage".

Dr. Veronesi would like to at least have table skirts. The set-up should look professional. I will make suggestions about image after looking at the floor plans, spaces, tables, etc.

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Line Item Transfers

Motion to approve the Line Item Transfers as presented and attached totaling \$113,174.00 made by Mr. Hicks, second by Mr. Renninghoff. Vote: Unanimous.

A chart of the transfers is shown below.

Custodian's Contract

- Salary increase of 1.75% in 2014-2015
- Salary increase of 1.75% in 2015-2016
- Create POS health option with HDHP

Mrs. Flanagan thanked the union for working with the Board. The term of the contract was not extended. There is two years remaining. Using an HSA is financially favorable, but the union is comfortable with the HDHP. We will have sessions to help educate the employees about the difference. They will need time.

Mrs. Boyle said that the negotiations went well. We have great employees. We worked together cooperatively.

Motion to accept the Custodian's Contract for the remaining two years as presented and outlined made by Mr. Fulton, second by Mrs. Fronc. Vote: Unanimous.

Food Service Contract

- Salary increase of 1.75% in 2014-2015
- Salary increase of 1.75% in 2015-2016
- Create POS health option with HDHP

Mrs. Flanagan thanked the union for working with the Board. The term of the contract was not extended. There is two years remaining. Using an HSA is financially favorable, but the union is comfortable with the HDHP. We will have sessions to help educate the employees about the difference. They will need time.

Mrs. Boyle said that the negotiations went well. We have great employees. We worked together cooperatively.

Motion to accept the Food Service Worker's Contract for the remaining two years as presented and outlined made by Mr. Renninghoff, second by Mr. Fulton. Vote: Unanimous.

Committee Reports

Policy Committee

Food Allergy Policy

Mr. Hicks said that Policy 5140 is presented for first reading.

Utilization Committee

Mr. Fulton said that they are focusing on the executive summary with the goal of having it for the Board and then out to the public. This is a comprehensive summary for each of the systems of the buildings (architectural, mechanical, etc.). This is going to be a long process which will take us into the fall.

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Mrs. Flanagan said that the Board has to consider to 2023 the major components and life for the mechanicals in each building. The executive summary will help us develop the long term capital plan to help us manage the reserve.

Mrs. Boyle asked if some of the utilization committee meetings could be in the evening so other members can attend.

Mr. Fulton announced that the next meeting is May 29th at 3 p.m. at Central Office.

Mr. Hicks said that the community wants the information.

Mrs. Flanagan said that the executive summary is not going to be the recommendation. This is a very complicated process.

Human Resources Committee

The Board members will receive information for new member orientation. June 11th at 6:30 p.m. is the next meeting.

Other Committee Reports

None.

Public Comment

None.

Follow Up

-National Honor Society

Adjournment

Motion to adjourn at 8:57 p.m. made by Dr. Friedrich, second by Mr. Hicks. Vote: Unanimous.

Respectfully submitted,



Tammy A. McPherson
Regional District 13
BOE Recording Secretary

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Line Item Transfers:

\$12,800	From	1-10-320-1100-92	CRHS Intern
\$12,800	From	1-10-320-1100-95	Lyman Intern
\$12,800	From	1-10-320-1100-97	Korn Intern
\$12,800	From	1-10-320-1100-98	Brewster Intern
\$20,000	From	1-10-442-2700-91	Lease -transportataion
\$26,974	From	1-10-720-2610-91	Capital -Engineering services
\$15,000	From	1-10-720-2610-91	Capital reserve contribution
\$50,587	To	1-10-110-1100-97	3rd Grade Teacher
\$50,587	To	1-10-110-1100-94	5th Grade Teacher
\$12,000	To	1-10-210-2520-91	Benefits

**Note transfer total =
\$113,174**