

FRANK WARD STRONG MIDDLE SCHOOL

P.O. Box 435, 191 MAIN STREET

DURHAM, CT 06422

Office 349-7222 Guidance 349-7255 Fax 349-7225

Dr. Scott V. Nicol, *Principal*

November 2010

Dear Parent/Guardian,

Our first academic trimester ends on November 17th and report cards will be carried home on November 30th. Your child's teachers are preparing for parent conferences. Parents will meet with the Team for a ten-minute discussion. Located below is a conference schedule.

There are a limited number of conference times available. Should your child be struggling, you are encouraged to set up an appointment immediately. Should the conference times be filled, a plan to accommodate your request will be determined and communicated to you in a timely fashion. Every parent that wishes to meet with his or her student's team will have the opportunity to do so.

All content areas are highly valued at Strong. Due to cross-teaming, world languages, related arts, physical education, band and chorus teachers will not be present at team conferences. However, you may schedule individual conferences with these teachers on December 1st and December 2nd as well as a separate conference with your child's team.

If you have already met with your child's teachers, or feel it is not necessary to schedule a conference at this time, please be assured that you are welcome to contact teachers at any time during the school year to discuss your child's progress.

To schedule an appointment go to <http://rsd13.mypowerit.net/>. Also, please open the attached pdf document and review the provided on-line parent – teacher conference scheduling directions. Should you have any questions you may call Karen Bransfield at (860) 349-7255. We appreciate your patience when glitches occur with this new scheduling program.

*Conferences will be held as follows:

Red Team (Contemporary – grade 8)	Green Team (Integrated Day – grades 7/8)	Blue Team (Contemporary – grade 7)
Wednesday, December 1 st 1:00 pm – 3:00 pm	Wednesday, December 1 st 1:00 pm – 3:00 pm	Wednesday, December 1 st 1:00 pm – 3:00 pm
Thursday, December 2 nd 7:00 pm – 9:00 pm	Thursday, December 2 nd 7:00 pm – 9:00 pm	Thursday, December 2 nd 7:00 pm – 9:00 pm
Thursday, December 9 th 7:30 am – 1:30 pm	Wednesday, December 8 th 7:30 am – 1:30 pm	Tuesday, December 7 th 7:30 am – 1:30 pm

Sincerely,

Dr. Scott V. Nicol

*In the event of inclement weather, please see schedule on back