

FRANK WARD STRONG MIDDLE SCHOOL  
P.O. BOX 435 191 MAIN STREET, DURHAM, CT 06422  
(860) 349-7222

Scott V. Nicol  
Principal

Lynn Schofield  
Guidance Counselor

November 9, 2007

Dear Parent/Guardian,

Our first academic trimester ends on November 16<sup>th</sup> and report cards will be carried home on November 27<sup>th</sup>. Your student's teachers are preparing for parent conferences. Parents will meet with the Team for a ten-minute discussion. Located below is a conference schedule.

There are a limited number of conference times available. Should your child be struggling, you are encouraged to set up an appointment immediately. Should the conference times be filled, a plan to accommodate your request will be determined and communicated to you in a timely fashion. Every parent that wishes to meet with his or her student's team will have the opportunity to do so.

All content areas are highly valued at Strong. Due to cross-teaming, world languages, related arts, physical education, band and chorus teachers will not be present at team conferences. These teachers will be available in their rooms on November 28<sup>th</sup> and November 29<sup>th</sup> should you wish to speak with them after or before your scheduled team conference. If you are unable to access these teachers at this time, you may conference with them via phone.

If you have already met with your student's teachers, or feel it is not necessary to schedule a conference at this time, please be assured that you are welcome to contact teachers at any time during the school year to discuss your child's progress.

You may call Karen Bransfield at (860) 349-7255 if you would like to schedule an appointment. Conferences will be held as follows:

| <b>Red Team</b><br>(Traditional – grade 8)                | <b>Green Team</b><br>(Integrated Day – grades 7/8)        | <b>Blue Team</b><br>(Traditional – grade 7)               |
|---|---|---|
| Wednesday, November 28 <sup>th</sup><br>1:00 pm – 3:00 pm | Wednesday, November 28 <sup>th</sup><br>1:00 pm – 3:00 pm | Wednesday, November 28 <sup>th</sup><br>1:00 pm – 3:00 pm |
| Thursday, November 29 <sup>th</sup><br>7:00 pm – 9:00 pm  | Thursday, November 29 <sup>th</sup><br>7:00 pm – 9:00 pm  | Thursday, November 29 <sup>th</sup><br>7:00 pm – 9:00 pm  |
| Friday, November 30 <sup>th</sup><br>7:30 am – 1:30 pm    | Wednesday, December 5 <sup>th</sup><br>7:30 am – 1:30 pm  | Thursday, December 6 <sup>th</sup><br>7:30 am – 1:30 pm   |

Sincerely,

Lynn Schofield, Guidance Counselor  
C: Scott V. Nicol