

September 1, 2011

Dear Parents/Guardians;

Each year we receive numerous requests for classroom lists. Most often, the requests come from parents who would like to extend party invitations or arrange for after school get-togethers. Additional requests come from the parent organization that may wish to reach you by telephone or by mail about an issue affecting John Lyman School or District #13. It is also possible that a group of parents involved with the District #13 budget or other Board of Education matters will ask for a list of parents of students in the school.

A Lyman School Directory, by classroom, will be prepared and distributed to each Lyman family early in the school year. The directory will list students' and parents'/guardians' names, as they appear on our data base, as well as addresses, and telephone numbers. This one source will serve the many uses noted above. Please complete the attached form and return it to school by Tuesday, September 6, 2011.

Thank you in advance for your prompt response.

Karen M. Brimecombe, Principal

Please check and sign one of the below:

_____ Please include my child in the John Lyman School Directory.

_____ I **DO NOT** wish to have my child included in a school-wide directory.

Parent signature

Child's name

Teacher

If you have any questions please do not hesitate to call the school office (349-7240).