

JOHN LYMAN SCHOOL

Regional School District 13
P.O. Box 446
106 Way Road
Middlefield, Connecticut 06455

KAREN M. BRIMECOMBE, Principal

Telephone (860) 349-7240
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February 24, 2010

Dear Parents,

March 24th and 25th , are Parent/Teacher/Family Conference days. Dismissal on those days will be at **12:00 noon**. Students will have lunch at 11:15 a.m. Kindergarten students will follow a special schedule which their teachers will provide.

March Parent/Teacher conferences are "Family Conferences" for students in second through fourth grade. **This means that your child needs to come with you and will be an active participant in the conference.** The Family Conference will last for approximately thirty minutes. During the first part, your child will share his/her portfolio with you. The teacher will then review work samples, share information about assessment of progress and discuss the goals that he/she has identified for your child. Conversation during the conference will clearly identify the roles that school, family and student will play in helping your child to meet the goals. New goals may be added or teacher-prepared goals modified as a result of discussion during the conference.

Please note that because of the amount of information to be shared and the importance of focusing on your child's progress without distraction, we are asking that siblings **not** be brought into the classroom during the conference. **Please arrange childcare outside of the school for children (first grade, kindergarten, and younger) who do not participate in Family Conferences.**

Finally, confirmation of the conference time you chose last fall will be sent home on Wednesday, March 10th with your child.

Sincerely,

Karen M. Brimecombe

