

BUSINESS

Monies in School Buildings

Monies collected by school district employees and by student organizations shall be handled with good and prudent business procedures.

All monies collected shall be deposited in the student activity account, receipted and accounted for and directed without delay.

In no case shall monies be left overnight in schools except in safes or a locked cabinet. All activity funds shall provide for making bank deposits after regular banking hours in order to avoid leaving money in school overnight.

Policy Adopted: July 10, 1991

Policy Revised: December 11, 1991

Policy Revised: March 2, 2011