

COMMUNITY RELATIONS

Student Fundraising Activities

General Guidelines

The Regional School District #13 Board of Education recognizes the contribution that student and parent fundraising makes to the school system. Fundraising programs in the school system are subject to prior approval according to the following guidelines:

- The principal and student, parent or other group involved in a fundraising effort must meet prior to the fundraising effort in order to review and comply with these guidelines and other relevant district and school policies and procedures.
- Fundraising, regardless of the purpose, is always voluntary. Any student or his/her parent may choose not to participate in a fundraising activity. This decision is a personal one and will not restrict or prohibit participation in any school activity.
- Personal safety of students is a critical factor in selecting and receiving approval for fundraising activities.
- The Board does not approve of door to door solicitation for students in grades K through 6 unless accompanied by a parent/guardian or other designee.
- Fundraising activities will be conducted in a manner that will cause minimal disruption in regular school activities.
- All fundraising activities will have an identified sponsor who shall be the person responsible for assuring compliance with these guidelines.
- The District will not promote or announce any fundraising or charity drives which have no educational value and which solely promote the agenda of a particular political, religious or commercial entity. The Board shall be the final decision making authority in this regard.
- All donations of materials, supplies, equipment and/or services shall become the property of Regional District #13.
- Fundraising activities shall be appropriate to the age of the students involved.
- All fundraising activities that are school sponsored or school authorized will have an account at the conclusion of the fundraiser consisting of an itemization of expenses, total revenue and funds distribution(s).
- Any fundraiser must comply with all state or federal laws and regulations.

School-Sponsored Activities

School sponsored activities are those schoolwide or classwide (e.g. freshman class) fundraising programs that are directly related to and support a school activity. An example of such activities would include: magazine sales, school fairs and the like. The school principal is the primary person for approval of the fundraisers. If another fundraiser is requested beyond the three approved, the sponsor must receive approval in advance from the superintendent. The purpose for which the funds are to be put to use must be programmatic in nature and be directly related to the existing curriculum. Specific guidelines include:

- There will be only three schoolwide sponsored fundraisers per year per school, and one per class per year per school.
- The funds raised by the fundraiser must be of benefit to current and/or future students of the school.
- While there may be recognition of extraordinary sales efforts, the emphasis must not be on sales volume alone.

School-Approved Activities

The school building principal may, at his/her discretion and in accordance with these guidelines, approve fundraising activities that benefit a school sponsored activity that is open to all students, but that may not include participation by all students. Examples include: sports teams, choir, band clubs and groups. The sponsor shall be the leader of the school sponsored activity. Each group may have not more than three approved fundraisers per year, unless approved by the principal.

At the beginning of the school year, each group must submit to the building principal their fundraising approval request. The building principal will review these requests and work to schedule such requests periodically throughout the year. The principal will make every reasonable effort to limit the amount of overlap among fundraising activities to assure that individual students, families and townspeople are not exposed to a continuous series of school approved fundraising activities. There will not be any school approved fundraising in addition to those approved at the beginning of the school year unless approved in advance by the principal and reviewed with the superintendent.

Outside School Approved Activities

The school building principal may, at his/her discretion and in accordance with these guidelines, approve fundraising activities that benefit an organization that acts apart from the school system but is acting in support of the educational process. Examples of such include parent organizations, town service organizations and others. There is no obligation to participate in these fundraising activities nor may school facilities and services, including the distribution of

support materials be granted to outside school activities unless approved by the building principal.

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