

NON-INSTRUCTIONAL OPERATIONS

Equipment

Authorized Use of School-Owned Materials

No school equipment may be used for other than school purposes except when used in connection with other town agencies of Durham and Middlefield or as requested by a local, state or federal governmental body or as otherwise approved by the Superintendent of Schools. The Board of Education shall permit school equipment to be loaned to staff members when such use is directly related to their employment and to students when the equipment is to be used in direct connection with their studies. Proper controls shall be established by the administration to assure the lender's responsibility for, and return of, all such equipment.

Policy Adopted: July 10, 1991

Policy Revised: January 14, 1998

Policy Reviewed: January 5, 2010

Policy Revised: March 2, 2011