

Regional School District 13
Board of Education
Utilization Committee Meeting

July 9, 2014

Committee Members Present: Robert Fulton (Chair) and
Merrill Adams

Board Members Present: Kerrie Flanagan, Nancy Boyle,
Jeremy Renninghoff, Eileen Buckheit

RSD 13 Members Present: Ron Melnik and Kathy Veronesi

Douglas Gillette: Day Pitney

Flat fee arrangement. Guidance via phone calls etc. are not
an additional fee.

Aware of renovation project and roof project.
Separate process for projects under \$500,000.
Fees associated with project get rolled into bond rather
than coming out of operating budget.
Town Clerk must have 30 day warning of referendum.
Simple majority passes referendum-do not need both towns
to pass.

Prior to BOE setting a Public Hearing, a Building Committee
should be established.

Building Committee: helpful for people who are
knowledgeable in the trades to be on committee. State has
some suggestions, but no legislated mandates.

Gross project cost not net will be on the referendum
question.
Progress payments are made and 5% is held back so that
the district will have to flow cash for temporary financing.
There can be significant hold-ups at the state level, so

district must be prepared for this.

Timing of grant process: the effective rate is tied into the date the bond is approved. Late Spring 2016 would be when we get a bond commitment from the state. (When Governor signs school project bill.) This is an authorization to spend money not a commitment.

The legislature can move anything around.

Rate is locked in on approval date (Referendum date).

Bond anticipation notes (BANS) to start project. Can last up to a year ie preliminary design and architectural work. 15-20 year range generally.

Don't lock in rates up front.

Smaller projects: can do private placement-Webster, Salisbury interested in short term 10 year paper. Not for 10-15 million dollar projects.

School reorganization can impact (Reg 12 vs Bridgewater- overruled longstanding Superior Court decision: Atwood). Also must follow process of amending regional plan. This is different from bond referendum. School Reorganization requires votes from both towns. What is our regional plan? Must look at original plan before regional district was established. Both can be done simultaneously.

Notice provisions must be strictly complied with.

Pay attention to timing as time elapses numbers can change.

Make sure Town Clerk does what they are supposed to do.

Be careful of advocacy materials-very specific statutory provisions. State Election attorneys should run their eyes over materials, televised messages etc. Many rules. They can levy personal fines up to \$10,000. There are; however, exceptions that can be done personally that don't involve district resources.

MBR considerations would need to be checked through Shipman. If there is a significant reduction in budget due to school closures can go to state for a waiver.

Lisa Gladke

Bruce Chudwick

Follow public sector rates, but can put together a budget so that costs can be included in total project costs.

Serve Region 8

Like to attend any meetings that the district would like them to attend. Like to be at the table throughout the process as needed.

Review of memo

Flexibility in creation of building committee. Some districts have standing Building Committee. Must be part of bond resolution process.

Lack of information can be death knoll of these projects. Work closely with town officials.

Financial Advisors: there are many in the state that do request for proposals.

Consider another Public Hearing in September and a Board of Education update in August. Should target a date for the public hearing and include it in the mailing. Invite state legislator to our meetings as well as Jon and Laura.

The committee has listened carefully to the comments from the public.

Next meeting: August 6, 2014

Meeting adjourned at 8:40.