

Regional School District 13
Board of Education
Human Resources Committee
Minutes of the meeting of June 16, 2014

Committee members present: Committee Chairperson Nancy Boyle, Bob Fulton, Kerrie Flanagan, Anthony Onofreo, Eileen Buckheit (arrived 7 PM)
Administrators present: Superintendent of Schools Kathryn Veronesi (excused at 7:56 PM), Ron Melnik (joined following executive session at 7:40 PM).
Others present: none

Mrs. Boyle called the meeting to order at 6:44 PM in the Central Office conference room.

Public comment: No members of the public present.

Approval of agenda: *Motion Mrs. Flanagan, second Mr. Fulton to approve the agenda. By a voice vote with all in favor, the motion passed.*

Approval of minutes: *Motion Mrs. Flanagan, second Mr. Fulton to approve the minutes of the meeting on the 14th of May. By a voice vote with all in favor, the motion passed.*

Discussion of Superintendent's Preliminary Review process: *Motion Mrs. Flanagan, second Mr. Fulton to enter Executive Session. By a voice vote with all in favor, the motion passed at 6:46 PM.*

Public meeting resumed 7:40 PM.

Central Office Reviews: Mr. Melnik explained that all Central Office staff reviews and salary increases have been completed based on specific performance criteria and with written narratives. The increases were all within the range previously established by Dr. Perlini, and within the accepted budget. Mrs. Boyle emphasized the need to capture and track every non-contract District employee in this annual evaluation process. Mr. Melnik reassured that a full listing and accounting would be provided.

Update HR Goals for 2014-15: To be discussed at the August 27th meeting of the HRC.

BOE Information Booklet: Mrs. Boyle assigned specific pages of Berlin's BOE Handbook to Mrs. Buckheit, Mr. Fulton, Dr. Onofreo, and herself for review and adaptation for use by District 13. Review by the Policy Committee to follow.

No New Business. The Committee was informed of the ongoing contract negotiations with the Nurses.

Motion Mr. Fulton, second Mrs. Flanagan to adjourn. By a voice vote with all in favor, the meeting was adjourned at 8:35 PM.

Anthony Onofreo